

**Cemetery Commission Meeting – June 15, 2021**  
**Rowley Public Library**

**Present:** Commissioners: David Petersen, Kathy Olmsted, and Sam Spinhirn.

**1:40 pm** meeting called to order by David Petersen, chair

Agenda items

1. **Minutes** of both May 18, 2021 reviewed approved.
2. **Budget FY 21-** Fiscal Year ends June 30
  1. Our expenses are done from previous year
  2. 34% wages.
3. **Budget FY 22–**
  - \$25,000 in Lots & Graves
  - \$14,787 in revolving
  - \$ 7,680 in Perpetual Care
4. We'll send a note of thanks to Bill Freytag and the Boy Scouts for their work on preparing graves for Memorial Day. Dave donated the geraniums for the Star Garden,
5. **TW Excavating put down the road pack on the roads**
6. **Zero Turn, John Deere Mower** is on hold.
7. Summer employees
  - Dan Elliot started two weeks ago
  - Henry Goldbitz will begin on Monday 6/21.
  - Chris Nadeau will start on 6/28 (when school is out)
8. Supervisor position
  - still have ad posted on town website and in Town Common
  - Sam, as supervisor of summer help is to receive pay retroactive to hiring of Dan

Motion by Kathy Olmsted with second by Dave Petersen to officially offer supervisor position to Sam Spinhirn. We'll check with Debby and Selectman first. **So voted**

9. Memorial Stone to acknowledge Matt Nadeau for his placement of 4 Elm Trees
  - 2 x 1 ft granite stone on slant
  - Purchase from Newburyport Memorial
  - Engraving will be 'free' (donated by Newburyport Memorial)

10. Authorization to sign bills –

Motion by Kathy Olmsted, second by Dave Petersen to authorize the chair of this commission to sign bills without requiring 2<sup>nd</sup> signature from a commissioner. **So voted**

**We'll provide official letter "to whom it may concern" to go to town treasurer.**

**Next Mtg.** (if we have business) Tuesday, July 21, 2021 @ 1:30 PM in Rowley Public Library  
**Meeting Adjourn at 2:06 PM** – motion made by Kathy Olmsted with 2<sup>nd</sup> by Dave Petersen **so voted**

Submitted by **Kathy Olmsted, Secretary Cemetery Commission**