



Town of Rowley

Massachusetts 01969

39 Central Street

P. O. Box 783

Board of Health

E-Mail health@townofrowley.org

(978) 948 2231

2024 – ANNUAL FEES

Acting under the authority of Article 1 of the State Sanitary Code and Chapter 111, Section 31 and Chapter 59, Section 20A of the Massachusetts General Laws, the Board of Health of the Town of Rowley has established the following schedule of fees for permits and licenses effective January 1, 2024

SERVICE

FEE

Repair Perc Test (repair for existing dwelling/no expansion) per lot	\$150.00 ¹
Perc Test and Soil Evaluation (new lots and expansions/additions) per lot	\$500.00 ²
Perc Test Additional (new lots)	\$250.00
Perc Test Additional (repair lots)	\$100.00
Additional deep hole (per hole) new lots	\$250.00
Additional deep hole (per hole) repair lots	\$50.00
Additional hourly rate (in excess of 3 hours for perc tests)	\$100.00
Septic system plan review (up to 2,000 gallons commercial design flow or 4 bedrooms residential design flow – New Construction)	\$500.00
Septic system plan review (each additional 1,000 gallons)	\$300.00
Septic system plan review (each additional bedroom)	\$100.00 ³
Repair septic system plan review	\$200.00
Repair septic system plan review –revision (designer pays)	\$100.00
DSCP Septic Installation Permit	\$150.00
DSCP septic installation re-inspections over two (installer pays)	\$100.00
Draft DSCP review fee / unofficial plan review	\$50.00
Repair DSCP individual components	\$100.00
Certificate of Compliance (installer pays)	\$50.00
Variance review / hearing fee (new lots only)	\$200.00
Title 5 Report Inspection Submittal review	\$30.00
Sub-Division plan review (preliminary)	\$300.00
Sub-Division plan review (final)	\$500.00

¹ Minimum two (2) deep holes, one (1) percolation test, and a maximum on-site appointment of three (3) hours.

² Minimum four (4) deep holes and two (2) percolation test – maximum three (3) hour on-site appointment.

³ Fee applicable per bedroom designed greater than 4 in single, multi, condo, and all other type unit(s), up to an \$2,000.00 maximum filing fee. Mixed use designs base filing fee on residential design flows first.

SERVICE

Well permit application and plan review	\$300.00
Septic Installers test	\$100.00
Septic Installers License (annual)	\$150.00
Septic Pumper / Hauler (annual)	\$250.00
Trench Permit	\$50.00

FOOD

Food Establishment – Restaurant/Food Service – annual	\$350.00 ⁴
Food Establishment – Market/Primary Purpose – annual	\$600.00 ⁵
Food Establishment – Convenience Store – annual	\$300.00
Food Establishment – Incidental/Complimentary Purpose – annual	\$25.00 ⁶
Food Establishment –Retail/Food Service – annual	\$100.00 ⁷
Food Establishment – Residential Kitchen	\$100.00
Food Establishment – Farmer’s Market Retail/Farm Stand	\$25.00
Food Establishment – Catering – annual	\$100.00 ⁸
Food Establishment – New – Plan Review Fee	\$100.00
Food – Mobile / Canteen Truck – annual	\$100.00 ⁹
Food re-inspection (1 st) (Subsequent to follow up)	\$50.00
Food re-inspection (2 nd or education consultant)	\$150.00
Temporary Food License (2 – 14 days)	\$100.00 ¹⁰
One Day Food Permit	\$50.00
One Day Food Truck Permit	\$50.00

DUMPSTER

Temporary construction / debris dumpster – 15 day permit	\$10.00
Temporary construction / debris dumpster – 45 day permit	\$25.00
Permanent dumpster – annual	\$50.00

TOBACCO SALES

Tobacco sales license – annual	\$200.00
Tobacco sales violation – (1 st)	\$100.00
Tobacco sales violation – (2 nd within 24 months)	\$200.00
Tobacco sales violation – (3 rd within 24 months)	\$300.00

⁴ Restaurant / Food Service – Any establishment that serves a food product (retail) eaten on premise and/or take out.

⁵ Market / Primary Purpose – Any establishment with the primary purpose to serve food products (retail).

⁶ Incidental/Complimentary Purpose - An establishment that serves food in conjunction with other items that a consumer may frequent for specific products, and may carry a limited amount and variety of incidental food products.

⁷ Retail/Food Service – An establishment that makes food products on premises and sells the products on/or from premises. Includes food service stands.

⁸ Catering – Any business establishment that prepares food products and transports food products off-site.

⁹ Mobile/Canteen – Any individual and/or business with the sole purpose to serve food product at/on variable locations/times/municipalities utilizing a vehicle and/or mobile unit.

¹⁰ Temporary – Any individual/group and/or organization that intend to prepare and serve food products for a limited time, non-commercial purposes, at specific times requested.

SERVICE**FEE****TANNING and BODY ART**

Tanning Facility – annual	\$100.00
Body Art Establishment	\$600.00
Body Art Practitioner	\$400.00

MOTEL, HOTEL and CAMP

Motel / Hotel facility – annual	\$200.00
Camp facility license – annual	\$300.00

FUNERAL

Funeral Home Facility and Director – annual	\$100.00
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POOLS

Pools (public and semi-public) – annual	\$250.00
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PORTABLE TOILET

Temporary Portable Toilet – 15 day permit	\$10.00
Temporary Portable Toilet – 45 day permit	\$25.00
Temporary Portable Toilet – 120 day permit	\$50.00
Multiple Units per Event – Request Board of Health Review of Fee	

MISCELLANEOUS


Stable Permits	\$30.00
General Health and Safety Code Inspection	\$100.00
Any state required inspection not listed	\$50.00


Any non-compliance with Board of Health rules, regulations, or policies may resulting the revocation or non-issuance of these permits.

If any fee herein established, shall be declared invalid for any reason, that decision shall not affect any other fee herein established, and they shall remain in full force and effect and to this end the fees are hereby declared severable.

The Rowley Board of Health adopted this schedule of fees and related conditions at the Rowley Board of Health Meeting, December 19th, 2023.


Charles Costello, Chairman


Susan Elwell


Mary Behringer