

Board of Selectmen  
PO Box 275  
139 Main Street  
Rowley, MA 01969

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**ROWLEY POSTAL PATRON  
ROWLEY, MA 01969**

Enclosed are the Annual and Special Town  
Meeting Warrants

Please bring these warrants to Town Meeting:

Monday May 3, 2021

6:30 p.m.

Triton Regional High School Auditorium  
112 Elm Street, Byfield, MA 01922

# WHAT TO EXPECT AT THE ROWLEY TOWN MEETING DURING THE COVID-19 PANDEMIC

Dear Rowley Residents,

The business of the Town and planning for the next fiscal year must go on despite the current environment that we are in due to the COVID-19 Pandemic. With the safety of the residents and Town officials in mind, below are some changes to the procedures for Town Meeting that must be complied with in this environment:

- Please arrive early. Doors will open at 6:00 p.m. and the meeting will start at 6:30 p.m.
- Masks are required from the moment you exit your car upon arrival until the moment you return to your car after the meeting. If you have a medical reason why you cannot wear a mask, please inform the police personnel as you approach the school.
- If you attend with family members that you reside with, please stay together from arrival, through check-in and until you return to your car at the after the meeting.
- Please maintain at least a six foot distance from anyone that you do not reside with at all times when possible, from the moment you exit your car upon arrival until the moment you return to your car after the meeting.
- Volunteers will direct you to the registration tables and to your seat.
- All attendees must use the doors as marked for one way entry and one way exit
- Seats which allow for appropriate social distancing will be marked– please sit only in these seats and do not sit in any seats that are not properly marked
- Attendees must remain seated during Town Meeting unless they need to use the restroom. If you need to leave your seat, please raise your hand and a volunteer will assist you.
- If you intend to ask a question, raise your hand and a volunteer will bring a wireless microphone on an arm to you.
- Attendees must remain seated at the end of Town Meeting until their row is dismissed
- All attendees must use the doors as marked for one way entry and one way exit

Thank-you for your cooperation with these new procedures during these unprecedented times.

Joan Petersen  
Town Moderator

Town of Rowley, Commonwealth of Massachusetts  
**WARRANT FOR ANNUAL TOWN MEETING**  
May 3, 2021

Essex, ss.

To the Constables in the Town of Rowley in the County of Essex, Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Rowley, qualified to vote in elections and Town Affairs, to meet in the Auditorium of the Triton Regional High School, 112 Elm Street, Byfield, MA 01922 on Monday, the 3<sup>rd</sup> day of May, 2021 at 6:30 p.m., then and there to act on the following articles:

ARTICLE 1. To hear and act on reports of Committees and Boards.  
(Inserted by the Board of Selectmen)

ARTICLE 2. To see if the Town will vote to suspend in the Town Meeting the application of Section 19 and Section 20 of the Town Meeting Bylaw pertaining to the reconsideration of all money articles, such suspension intended for the specific purpose to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C [Proposition 2-1/2, so-called] and to give blanket warning hereby that any money article may, at the end of the meeting and after all articles have been acted upon, be moved for reconsideration in order to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C, or take any other action relative thereto.

(Inserted by the Board of Selectmen)

*Explanatory Note: Passage of this article requires two-thirds vote under § 21 of the Town Meeting Bylaw.*

ARTICLE 3. To see if the Town will vote to fix the annual compensation of elective officers of the Town as required by Massachusetts General Laws Chapter 41 Section 108 for Fiscal Year 2022 as follows, or to take any other action relative thereto.

<u>Elective Officer</u>	<u>Requested</u>	<u>Finance Committee Recommends</u>
Moderator	\$100	\$100
Board of Selectmen (each member)	\$3,000	\$3,000
Board of Assessors (each member)	\$2,456	\$2,456
Town Clerk	57,426	57,426
Planning Board (each member)	\$0	\$0
Surveyor of Highways	\$82,633	\$82,633
Municipal Water Board (each member)	\$0	\$0
Trustees of Free Public Library	\$0	\$0
Rowley Housing Authority	\$0	\$0
Board of Shellfish Commissioners (each member)	\$500	\$500
Municipal Light Board (each member)	\$0	\$0
Board of Cemetery Commissioners (chairperson)	\$500	\$500

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

ARTICLE 4. General Omnibus Budget. To see what sums of money the Town will vote to raise and appropriate, or transfer and appropriate, from available funds, including Overlay and Free Cash, to defray the expenses of the Town for the forthcoming fiscal year, including Bonds, Notes, Interest, or to take any other action relative thereto.

(Inserted by the Finance Committee)

Line		Expended	Appropriated	Requested	FinCom Rec.
Item	Description	FY 2020	FY 2021	FY 2022	FY 2022
	<b>General Government</b>				
	<b>Town Moderator</b>				
1	Moderator Stipend	100	100	100	100
	<b>Board of Selectmen</b>				
2	Selectmen Stipends	11,155	15,000	15,000	15,000
3	Town Administrator/Pers. Officer salary	125,840	132,887	138,930	138,930
4	Assistant Town Administrators Salaries	72,968	83,971	94,036	94,036
5	Administrative Assistant Wages	13,039	15,033	15,765	15,765
6	CPA Administrator Stipend	2,000	2,000	2,000	2,000
7	Stormwater Administrator Stipend	5,000	5,000	5,000	5,000
8	Records Access Officer Stipend	2,500	2,500	2,500	2,500
9	Expenses	20,968	25,437	25,437	25,437
10	Rev. 9-1-1 communication system	4,777	4,800	4,800	4,800
11	Copier/Fax Expenses	5,441	0	0	0
12	General Audit Expense	18,000	21,750	21,750	21,750
13	Sealer of Weights & Measurers	2,000	3,000	3,000	3,000
14	Collective Bargaining Reserve	0	0	0	0
15	Pine Grove School Expenses	0	1,000	1,000	1,000
16	Stormwater Compliancy	15,352	30,000	30,000	30,000
17	Landfill Testwell Monitoring	19,900	20,000	20,000	20,000
18	Website Social Media Archiving	2,388	0	0	0
19	Prospect Hill Access Road	0	2,000	2,000	2,000
20	Alarm Monitoring	3,774	5,000	5,000	5,000
21	Pictometry		3,474	3,474	3,474
	<b>Finance Committee</b>				
22	Secretary Wages	1,550	1,802	1884	1884
23	Expenses	0	379	379	379
24	Reserve Fund	0	100,000	100,000	100,000
	<b>Town Accountant</b>				
25	Accountant Salary	59,603	72,654	74,458	74,458
26	Assistant Accountant Wages	22,295	28,623	29,703	29,703
27	Expenses	4,680	5,622	5,822	5,822
	<b>Board of Assessors</b>				
28	Assessors Stipends	7,368	7,368	7,368	7,368
29	Principal Assessor Salary	98,346	101,142	104,994	104,994
30	Administrative Assistant Wages	27,622	28,375	29,077	29,077

31	Consultant	0	0	-	-
32	Professional Services	13,773	15,347	15,347	15,347
33	Expenses	4,189	4,746	4,746	4,746
	<b>Treasurer/Tax Collector</b>				
34	Treasurer/Collector Salary	91,000	92,800	96,713	96,713
35	Assistant Treasurer Salary	53,487	55,278	57,906	57,906
36	Assistant Collector Wages	18,725	19,341	19,839	19,839
37	Expenses	34,497	35,800	37,650	37,650
38	Tax Title	3,852	10,517	10,517	10,517
39	Debt Fees & Charges	2,501	5,000	5,000	5,000
	<b>Town Counsel</b>				
40	Professional Fee	44,806	62,600	62,600	62,600
41	Litigation	19,825	52,000	52,000	52,000
	<b>Personnel Advisory Committee</b>				
42	Expenses	121	399	399	399
	<b>Information Services</b>				
43	Expenses	18,538	22,422	22,422	22,422
44	IS Coordinator Stipends	2,000	2,000	3,000	3,000
	<b>Town Clerk</b>				
45	Town Clerk Salary	56,197	57,300	57,426	57,426
46	Wages	13,884	37,910	35,956	35,956
47	Expenses	2,884	4,048	4,048	4,048
	<b>Elections</b>				
48	Wages	5,157	6,549	1,885	1,885
49	Expenses	6,609	8,800	4,050	4,050
	<b>Registrar of Voters</b>				
50	Stipends	1,871	2,300	2,300	2,300
51	Expenses	3,788	4,400	4,875	4,875
	<b>Conservation Commission</b>				
52	Conservation Agent Salary	63,456	65,742	67,370	67,370
53	Secretary Wages	8,728	9,577	9,933	9,933
54	Expenses	2,050	2,050	2,050	2,050
	<b>Planning Board</b>				
55	Planner Salary	52,984	55,170	57,673	57,673
56	Planner Consultant	325	5,769	5,769	5,769
57	Merrimack Valley Planning Comm.	2,244	2,300	2,358	2,358
58	Expenses	3,357	1,170	2,500	2,500
	<b>Zoning Board of Appeals</b>				
59	Administrative Assistant Wages	10,546	10,757	11,025	11,025
60	Expenses	1,672	1,680	1,680	1,680
	<b>Agricultural Commission</b>				
61	Expenses	1,118	2,000	2,000	2,000

	<b>Town Hall</b>				
62	Town Hall/Annex Janitor Wages	15,188	16,803	17,213	17,213
63	Expenses	22,628	22,200	22,200	22,200
	<b>Town Hall Annex</b>				
64	Expenses	25,142	23,000	23,000	23,000
	<b>Subtotal</b>	<b>1,153,808</b>	<b>1,436,692</b>	<b>1,466,927</b>	<b>1,466,927</b>
	<b>Public Safety</b>				
	<b>Police Department</b>				
65	Police Chief Salary & Other Earnings	133,613	137,921	145,457	145,457
66	Wages	1,329,516	1,400,885	1,448,122	1,448,122
67	Expenses	147,304	157,345	163,039	163,039
68	Police Cruiser	34,811	45,072	48,500	48,500
	<b>Constables</b>				
69	Wages and Expenses	0	300	300	300
	<b>Fire Department</b>				
70	Fire Chief Salary	98,031	99,078	101,498	101,498
71	Firefighter Wages	309,492	337,303	358,466	358,466
72	Call Firefighter Wages	60,736	110,160	100,000	100,000
73	Expenses	160,819	167,596	168,307	168,307
	<b>Inspection Department</b>				
74	Salaries	63,812	65,843	68,826	68,826
75	Wages	12,184	15,343	15,629	15,629
76	Expenses	6,505	7,685	7,685	7,685
	<b>Emergency Management</b>				
77	REMA Director Stipend	5,000	5,000	5,000	5,000
78	Expenses	2,180	2,530	2,530	2,530
	<b>Animal Inspector</b>				
79	Salary	3,099	3,190	3,310	3,310
80	Expenses	0	200	200	200
81	Rabid Animal Control	587	1,853	1,853	1,853
	<b>Animal Control Officer</b>				
82	Salary	17,284	17,914	18,731	18,731
83	Expenses	1,250	2,122	2,122	2,122
	<b>Tree Warden/Moth Ctrl.</b>				
84	Salary	8,329	8,804	9,024	9,024
85	Expenses	15,000	15,000	15,000	15,000
	<b>Harbormaster</b>				
86	Harbormaster Salary	7,816	9,756	10,000	10,000
87	Deputy Harbormaster Wages	2,378	2,000	2,075	2,075
88	Assistant Harbormasters Wages	4,077	3,884	4,036	4,036
89	Pumpout Boat Wages	7,886	8,500	8,500	8,500
90	Expenses	4,212	5,100	5,920	5,920

91	Town Landing	500	500	500	500
	<b>Shellfish Commission</b>				
92	Commissioner Stipends	1,500	1,500	1,500	1,500
93	Commissioner Expenses	4	1,200	1,200	1,200
	<b>Shellfish Constable</b>				
94	Constable Wages	650	800	800	800
95	Constable Expenses	600	1,500	1,500	1,500
	<b>Subtotal</b>	<b>2,439,175</b>	<b>2,635,884</b>	<b>2,719,630</b>	<b>2,719,630</b>
	<b>Schools</b>				
96	Whittier Voc Assessment	382,976	421,421	328,753	328,753
97	Whittier Capital Assessment	25,562	25,487	24,688	24,688
98	Triton Regional Assessment	10,547,555	11,013,307	11,137,830	11,137,830
99	Triton Capital Assessment	141,951	118,298	83,153	83,153
100	Essex Agricultural Tech School	125,624	138,344	147,684	147,684
	<b>Subtotal</b>	<b>11,223,668</b>	<b>11,716,857</b>	<b>11,722,108</b>	<b>11,722,108</b>
	<b>Public Works</b>				
	<b>Highway Department</b>				
101	Highway Surveyor Salary	78,935	80,617	82,633	82,633
102	Wages	211,958	269,568	277,821	277,821
103	Expenses	114,151	118,426	118,426	118,426
	<b>Snow &amp; Ice Removal</b>				
104	Expenses	144,704	185,000	185,000	185,000
	<b>Fire Hydrants</b>				
105	Expenses	14,400	14,400	14,400	14,400
	<b>Street Lighting</b>				
106	Expenses	0	31,852	21,548	21,548
	<b>Cemetery Commissioners</b>				
107	Commission Chair Stipend	500	500	500	500
108	Wages	36,013	50,843	52,565	52,565
109	Expenses	7,204	10,300	10,300	10,300
	<b>Subtotal</b>	<b>607,865</b>	<b>761,506</b>	<b>763,193</b>	<b>763,193</b>
	<b>Health &amp; Human Services</b>				
	<b>Board of Health</b>				
110	Health Director	71,175	73,760	90,652	90,652
111	Health Agent Wages	12,377	49,859	51,741	51,741
112	Secretary Wages	28,926	14,479	15,124	15,124
113	Public Health Nurse Salary	5,484	11,284	10,925	10,925
114	Expenses	6,894	6,900	6,900	6,900
	<b>Council on Aging</b>				
115	Senior Director Salary	43,654	53,234	66,302	66,302
116	Wages	73,165	78,783	102,902	102,902
117	Elder Services of Merrimack Valley	0	294	294	294

118	Expenses	19,641	19,904	19,904	19,904
	<b>Veterans Affairs</b>				
119	Veterans Benefits	21,912	52,000	52,000	52,000
120	Eastern Essex Veterans District	28,429	30,628	30,930	30,930
	<b>ADA Compliancy</b>				
121	Expenses	0	190	190	190
	<b>Subtotal</b>	<b>311,657</b>	<b>391,315</b>	<b>447,864</b>	<b>447,864</b>
	<b>Recreation/Historic</b>				
	<b>Rowley Public Library</b>				
122	Library Director Salary	66,601	69,091	87,251	87,251
123	Wages	140,788	171,958	216,162	216,162
124	Expenses	109,255	115,661	127,661	127,661
	<b>Recreation Committee</b>				
125	Field Maintenance & Expenses	37,370	50,838	50,838	50,838
	<b>Historical</b>				
126	Commission Expenses	0	332	332	332
127	Historic District Comm. Expense	0	70	70	70
	<b>Other</b>				
128	Rowley Veterans Committee	783	1,800	1,800	1,800
129	Bradstreet & Dodge Properties	6,820	8,000	8,000	8,000
	<b>Subtotal</b>	<b>361,617</b>	<b>417,750</b>	<b>492,114</b>	<b>492,114</b>
	<b>Debt</b>				
130	Landfill Capping Principal	25,000			
131	New Well Land Principal	8,000			
132	Library Principal	80,000	80,000		
133	Hunsley Hills Land Principal	50,000			
134	Bridge Repair Principal	30,000	30,000	30,000	30,000
135	Capital Equipment Principal V	35,000	35,000		
136	Capital Equipment Principal VI	10,000			
137	Capital Equipment Principal VII	40,000	40,000	40,000	40,000
138	Pine Grove Sch Feas Study Princ	10,000	10,000	15,000	15,000
139	Highway Truck Principal	30,000			
140	Fire Ladder Truck Principal	140,000			
141	PGS Renovation Principal	90,000	95,000	100,000	100,000
142	Fire & Police Stations Principal	155,000	165,000	170,000	170,000
143	PGS Renovation II	68,019	334,729	352,439	352,439
144	Fire & Police Stations Principal II	26,981	125,272	127,562	127,562
145	PGS Renov III Principal			155,000	155,000
146	Fire Pumper Truck			60,000	60,000
147	Landfill Capping Interest	500			
148	New Well Land Interest	160			
149	Library Interest	3,200	1,600		



150	Hunsley Hills Land Interest	1,000			
151	Bridge Repair Interest	6,750	5,850	4,950	4,950
152	Capital Equipment IV Interest				
153	Capital Equipment V Interest	1,444	482		
154	Capital Equipment VI Interest	250			
155	Capital Equipment VII Interest	3,848	2,708	1,568	1,568
156	PGS Feasibility Study Interest	13,431	12,932	12,307	12,307
157	Highway Truck Interest	600			
158	Fire Ladder Truck Interest	2,800			
159	Pine Grove Sch Renovation Int	107,829	103,204	98,329	98,329
160	Fire & Police Stations Interest	182,890	174,890	166,515	166,515
161	Pine Grove School Renov. II Int	817,559	542,442	530,879	530,879
162	Fire & Police Stations II Int.	297,637	205,403	195,765	195,765
163	Pine Grove Sch Renov. III Int	97,421	99,000	73,178	73,178
164	Fire Pumper Truck Interest	0	6,000	5,835	5,835
	<b>Subtotal</b>	<b>2,335,319</b>	<b>2,069,512</b>	<b>2,139,327</b>	<b>2,139,327</b>
	<b><u>Insurance &amp; Benefits</u></b>				
165	Unemployment	0	12,000	10,000	10,000
166	Blanket Insurance	244,959	302,000	302,000	302,000
167	Essex Regional Retirement	983,780	1,060,534	1,191,981	1,191,981
168	Health, Life Ins, Medi & Benefit Plan	428,556	552,497	556,497	556,497
	<b>Subtotal</b>	<b>1,657,295</b>	<b>1,927,031</b>	<b>2,060,478</b>	<b>2,060,478</b>
	<b><u>GRAND TOTAL</u></b>	<b>20,090,404</b>	<b>21,356,547</b>	<b>21,811,641</b>	<b>21,811,641</b>

ARTICLE 5. Water Department Budget. To see if the Town will vote to appropriate by transfer from the Water Department Enterprise Fund the sum of \$2,261,641 to fund the FY 2022 Water Department budget, as shown below, or take any action relative thereto.

(Inserted by Board of Water Commissioners)

**Board of Selectmen Recommends**

**Finance Committee Recommends**

<b>Water Department Budget</b>				
<b>Line</b>		<b>FY 20</b>	<b>FY 21</b>	<b>FY 22</b>
<b>Item</b>	<b>Description</b>	<b>Actual</b>	<b>Budget</b>	<b>Request</b>
	<b><u>Wages/Salaries</u></b>			
1	Water Superintendent	\$80,290	\$93,020	\$97,259
2	Water Department Wages	\$246,731	\$335,400	\$379,398
3	Overtime/Standby	\$39,437	\$51,913	\$76,556
4	Health Insurance/Medicare	\$20,547	\$72,742	\$77,813
5	Retirement Health Insurance (OPEB)	\$ 28,429	\$20,000	\$20,000
6	Unemployment	\$0	\$10,000	\$10,000
	<b>Subtotal Salaries&amp; Wages</b>	<b>\$415,434</b>	<b>\$583,075</b>	<b>\$661,026</b>
	<b><u>Expenses</u></b>			
7	Water Department Expenses/Maintenance	\$528,873	\$568,923	\$624,600
8	Engineering / Outside Services	\$7,085	\$25,000	\$20,000
9	Billing Contract Services	\$78,334	\$80,500	\$82,500
	<b>Subtotal Expenses</b>	<b>\$614,292</b>	<b>\$674,423</b>	<b>\$727,100</b>
	<b><u>Other</u></b>			
10	Capital Plan	\$0	\$0	\$0
11	Extraordinary & Unforeseen Expense	\$0	\$100,000	\$100,000
12	Engineer Return		\$0	\$0
13	Budgeted Surplus	\$0	\$3,864	\$1,685
	<b>Subtotal Other</b>	<b>\$0</b>	<b>\$103,864</b>	<b>\$101,685</b>
	<b>TOTAL</b>	<b>\$1,029,726</b>	<b>\$1,361,362</b>	<b>\$1,489,811</b>
	<b><u>Debt</u></b>			
14	Pingree Well Principal	\$42,000	\$0	\$0
15	Pingree Well Interest	\$840	\$0	\$0
16	401 Central Water Building Principal	\$10,000	\$0	\$0
17	401 Central Water Building Interest	\$200	\$0	\$0
18	Water Treatment Design Principal	\$60,000	\$60,000	\$65,000
19	Water Treatment Design Interest	\$28,306	\$26,507	\$24,707
20	Water Treatment Plant Construction Principal	\$506,054	\$517,053	\$528,290
21	Water Treatment Plant Construction Interest	\$163,561	\$153,440	\$143,099
22	SRF borrowing admin fee	\$12,267	\$11,508	\$10,734
23	Prospect Hill & Stormwater Principal		\$0	
24	Prospect Hill & Stormwater Interest		\$0	

	<b>Sub-total Debt</b>	<b>\$823,228</b>	<b>\$768,508</b>	<b>\$771,830</b>
	<b>Total Operating &amp; Debt</b>	<b>\$1,852,954</b>	<b>\$2,129,870</b>	<b>\$2,261,641</b>
25	Estimate for change in AFSCME contract		\$0	
	<b>Total Operating &amp; Debt &amp; AFSCME</b>	<b>\$1,852,954</b>	<b>\$2,129,870</b>	<b>\$2,261,641</b>
	Article 6 Overhead*	\$66,841	\$82,030	\$97,759
	<b>GRAND TOTAL EXPENSES</b>	<b>\$1,919,795</b>	<b>\$2,211,900</b>	<b>\$2,359,400</b>

ARTICLE 6. To see if the Town will vote to transfer from the Water Department Enterprise Fund to the General Fund the sum of \$97,759 for the following items and that any other monies spent by the General Government on behalf of the Water Department be reimbursed to the General Fund from the Water Department Enterprise Fund in Fiscal Year 2022, or take any other action relative thereto.

(Inserted by Board of Water Commissioners)

**Board of Selectmen Recommends**

**Finance Committee Recommends**

<b>Rowley Water Department FY 22 Overhead Article</b>				
<b>LINE ITEM</b>	<b>DESCRIPTION</b>	<b>FY 20 ACTUAL</b>	<b>FY 21 BUDGET</b>	<b>FY22 REQUEST</b>
26	County Retirement	54,846	65,319	82,434
27	Life Insurance	61	168	110
28	Accounting	3,975	4,262	4,292
29	Treasurer/Collector	5,484	7,335	5,903
30	Board of Selectmen / Personnel		2,471	2,545
31	Audit	2,475	2,475	2,475
	<b>TOTAL</b>	<b>66,841</b>	<b>82,030</b>	<b>97,759</b>

<b>Rowley Water Department Revenue Statement – For Informational Purposes</b>			
	<b>FY20 Actual</b>	<b>FY21 Budget</b>	<b>FY22 Request</b>
<b>Revenues</b>			
<u>Commitment Rate</u>	2,347,561	2,250,000	2,400,000
<u>Rate Discounts</u>	-85,674	-100,000	-96,000
<u>Rate Abatements</u>	-10,045	-5,000	-10,000
<u>New Customer Services</u>	75,075	37,500	37,500
<u>Capital Improvement fee</u>	0	0	0
<u>Service Charges</u>	0	0	0
<u>Service Charge Abatements</u>	0	0	0
<u>Interest &amp; Demand</u>	5,263	6,000	6,000
<u>Bank Interest</u>	2,966	3,000	1,500
<u>Registry fee Record liens</u>	8,479	6,000	6,000
<u>Miscellaneous</u>	462	0	0
<u>Hydrant rentals</u>	14,400	14,400	14,400
<b>Total Revenues</b>	<b>2,358,487</b>	<b>2,211,900</b>	<b>2,359,400</b>
<b>Grand Total Expense Budget</b>	<b>1,919,795</b>	<b>2,211,900</b>	<b>2,359,400</b>
<b>Excess / (shortfall)</b>	<b>438,692</b>	<b>0</b>	<b>0</b>

ARTICLE 7. To see if the Town will vote to appropriate by transfer the sum of \$1,800,000 from the Water Department Stabilization Fund for the purpose of replacing a water main on Dodge Road and to connect it to the water main on Haverhill Street, or take any other action relative thereto.

(Inserted by the Board of Water Commissioners)

**Board of Selectmen Recommends**

**Finance Committee Recommends**

*Explanatory Note: Passage of this article requires two-thirds vote. This project installs 4,900 feet of new water main down the entire length of Dodge Road to the Daniels Road intersection and 1,400 feet of water main on Daniels Road. These water mains are being installed because the existing water mains are in poor condition.*

ARTICLE 8. To see if the Town will vote to appropriate by transfer from the funds appropriated under the following articles:

- \$980 to be taken from the DEP Survey – Article 15 - approved at Special Town Meeting of 11/2016
- \$2,862.30 to be taken from the Pick-up Truck – Article 8 - approved at Annual Town Meeting of 4/2018
- \$30,565.82 to be taken from the Prospect Hill Valve Project – Article 17 - approved at the Special Town Meeting of 5/2019
- \$27,000 to be taken from the Exhaust Ventilation Project – Article 8 - approved at the Annual Town Meeting of 5/2019
- \$3,018.16 to be taken from the Mobile Compressor – Article 9 - approved at the Annual Town Meeting of 5/2019
- \$2,219.28 to be taken from the Utility Vehicle – Article 12 - approved at the Annual Town Meeting of 5/2019

and to transfer and appropriate \$51,355 from the Water Stabilization Fund for the purchase of a utility truck with crane, or take any other action relative thereto.

(Inserted by the Board of Water Commissioners)

**Board of Selectmen Recommends**

**Finance Committee Recommends**

*Explanatory Note: Passage of this article requires two-thirds vote. The total appropriation is \$118,000.56. The current utility truck was purchased in 2000 and has extensive body rust and mechanical issues. The Water Department needs to purchase a new replacement vehicle, which will have the following features: a larger bed to haul heavier and longer pipes and valves; a built-in generator that will provide lighting for night repairs and the ability to operate electric tools; and updated operating safety protection devices.*

ARTICLE 9. To see if the Town will vote to appropriate by transfer the sum of \$70,000 from the Water Department Stabilization Fund to build a utility building at the Water Treatment Plant site, or take any other action relative thereto.

(Inserted by the Board of Water Commissioners)

**Board of Selectmen Recommends**

**Finance Committee Recommends**

*Explanatory Note: Passage of this article requires two-thirds vote. This building will be used to house Water Department vehicles and equipment, which currently cannot be stored in the Water Treatment Plant facility. Currently, the trucks have to be parked outside at the Water Treatment Plant. The new building will not be heated in the winter or air conditioned in the summer, but it will have electricity for lighting purposes. Additionally, the extra space will provide a much-needed storage area.*

ARTICLE 10. To see if the Town will vote to appropriate by transfer the sum of \$415,420 from the Water Department Enterprise Free Cash to the Water Department Stabilization Fund, or take any other action relative thereto.

(Inserted by the Board of Water Commissioners)

**Board of Selectmen Recommends**

**Finance Committee Recommends**

*Explanatory Note: Expenditures from the Water Department Stabilization Fund can only be authorized by Town Meeting in accordance with Mass. General Laws Chapter 40§5B*

ARTICLES 11 –14 are standard annual articles. These articles will be voted under one consent motion.

ARTICLE 11. To see if the Town will vote to appropriate the income from sales of electricity to private consumers or for electricity supplied to municipal buildings, municipal street lighting or for municipal power and from sales of appliances and jobbing during Fiscal Year 2022 to the Municipal Lighting Plant, the whole to be expended by the General Manager of the Municipal Lighting Plant under the direction and control of the Municipal Light Board for the expense of the Plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws, upon condition that, if said income shall exceed said expense for said fiscal year, such excess shall be transferred to the Construction Fund of said Plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board.

(Inserted by the Municipal Light Board)

**Finance Committee Recommends**

ARTICLE 12. To see if the Town will vote to appropriate by transfer the sum of \$4,500 from the Municipal Waterways Maintenance and Improvement Fund to an account for use by the Harbormaster in accordance with Massachusetts General Laws Chapter 40 Section 5G, or take any other action relative thereto.

(Inserted by the Harbormaster)

**Finance Committee Recommends**

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$15,000 to be added to Article 30 of the May 6, 1996 Annual Town Meeting (Recertification Fund) for the purpose of completing the State mandated recertification of all properties within the Town of Rowley, said funds to be expended by the Board of Assessors, or take any other action relative thereto.

(Inserted by the Board of Assessors)

**Finance Committee Recommends**

ARTICLE 14. To see if the Town will vote to appropriate by transfer the sum of \$59,540 from the Massachusetts Water Pollution Abatement Trust Septic Betterment Loan Program to pay the debt service on the Town's loan from the Massachusetts Water Pollution Abatement Trust, or take any other action relative thereto.

(Inserted by the Board of Health)

**Finance Committee Recommends**

*Explanatory Note: The Town has received \$1,250,000 from the State of Massachusetts Water Pollution Abatement Trust Septic Loan funds for taxpayers' repair and /or upgrade of failed septic systems. This appropriation pays the debt on the Town's loan from the Massachusetts Water Pollution Abatement Trust Fund.*

ARTICLE 15. To see if the Town will vote, pursuant to the provisions of Massachusetts General Law Chapter 44 § 53-E1/2, to authorize the following expenditure caps for Fiscal Year 2022:

	Name of Account	Balance Information	Expenditures Not to Exceed
1	Council on Aging	Beginning balance \$418; Income \$0; Expense \$0; Ending balance on 2/28/21 \$418	\$5,000
2	Board of Health	Beginning balance \$43,911; Income \$6,336; Expense \$13,072; Ending balance on 2/28/21 \$37,175	\$20,000

3	<b>Parks &amp; Recreation Committee and Board of Selectmen Facilities</b>	Beginning balance \$18,288; Income \$20,170 Expense \$2,593; Ending balance on 2/28/21 \$35,865	\$30,000
4	<b>Board of Selectmen - Home Composting Bins</b>	Beginning balance \$526; Income \$0; Expense \$0; Ending balance on 2/28/21 \$526	\$2,000
5	<b>Highway Department</b>	Beginning balance \$33; Income \$0; Expense \$0; Ending balance on 2/28/21 \$33	\$12,000
6	<b>Shellfish Department</b>	Beginning balance \$18,755; Income \$740; Expense \$640; Ending balance on 2/28/21 \$18,855	\$6,000
7	<b>Zoning Board of Appeals and Board of Appeals</b>	Beginning balance \$16,112; Income \$1,000; Expense \$3,820; Ending balance on 2/28/21 \$13,292	\$4,000
8	<b>Board of Cemetery Commissioners</b>	Beginning balance \$8,386; Income \$4,060; Expense \$1,383; Ending balance on 2/28/21 \$11,062	\$20,000
9	<b>Library</b>	Beginning balance \$3,626; Income \$286; Expense \$1,275; Ending balance on 2/28/21 \$2,637	\$2,500
10	<b>Agricultural Commission</b>	Beginning balance \$3,686; Income \$0; Expense \$0; Ending balance on 2/28/21 \$3,686	\$5,000
11	<b>Harbormaster</b>	Beginning balance \$0; Income \$0; Expense \$0; Ending balance on 2/28/21 \$0	\$30,000
12	<b>Board of Selectmen &amp; Parks and Recreation Community Events</b>	Beginning balance \$5,255; Income \$0; Expense \$0; Ending balance on 2/28/21 \$5,255	\$20,000
13	<b>Records Access</b>	Beginning balance \$0; Income \$0; Expense \$0; Ending balance on 2/28/21 \$0	\$5,000

or take any other action relative thereto.

(Inserted by the Council on Aging, Board of Health, Parks & Recreation Committee, Board of Selectmen, Highway Department, Shellfish Department, Zoning Board of Appeals and Board of Appeals, Board of Cemetery Commissioners, Board of Library Trustees, Agricultural Commission, Harbormaster and Records Access Officer)

#### **Finance Committee Recommends**

*Explanatory Note: The State Revolving Fund Law, G.L. c.44 Section 53E ½ requires an annual expenditure authorization. Article 15 will be voted under one consent motion.*

ARTICLE 16. To see if the Town will vote to appropriate by transfer from the PEG (Public-Education-Government) Access and Cable Related Fund the sum of \$75,554 for wages and \$35,000 for expenses to support the cable television PEG access services and programming in Fiscal Year 2022, including any associated expert and legal services, or take any other action relative thereto.

(Inserted by the Board of Selectmen)

#### **Finance Committee Recommends**

*Explanatory Note: This appropriation is necessary under Massachusetts General Laws Chapter 44 §53F ¾ and funds the operation of Rowley Community Media (RCM), the Town's local access cable channel. RCM records Town board and committee meetings, annual and special Town meetings, and community events. RCM airs a variety of local programs, including Triton Regional School District and Whitter Vocational Technical High School sports games, concerts and other school events, community bulletins and notices, and operates Comcast Channel 9 and Verizon Channel 26.*

ARTICLE 17. To see if the Town will vote to appropriate by transfer, or reserve, from the Community Preservation Fund Fiscal Year 2022 annual revenues the amounts recommended by Community Preservation Committee for committee administrative expenses, debt service, community preservation projects and other expenses, with each item to be considered a separate appropriation:

**Summary of recommendations by Category:**

**Reserves:**

- Creation and Support of Affordable Housing \$33,980.11
- Creation and Support of Historic Preservation \$11,694.11

**Appropriations:**

- Debt Service for Bradstreet Farm land acquisition \$202,600.00
- Debt Service for Dodge Reservation \$122,400.00
- Administration - 5 % - \$32,185.06

(Inserted by the Community Preservation Committee)

**Finance Committee Recommends**

*Explanatory Note: Rowley expects to realize an estimated \$ 643,701.11 in Community Preservation Act (CPA) funds from real estate tax receipts (\$541,624.88), 17% matching funds from the state (\$92,076.23), and interest income (\$10,000.00) in Fiscal Year 2022. The Community Preservation Act requires the Town to set aside 10% of funds collected after deducting appropriate debt service for each of the following areas: open space, historic preservation and community housing. Any unexpended administrative expenses will be returned to the general Undesignated Community Preservation fund. All funds realized above those reserved or appropriated will become general Undesignated CPA funds.*

ARTICLE 18. To see if the Town will vote to adopt the provisions of Massachusetts General Laws Chapter 90, Section 17C, permitting the Board of Selectmen to establish a speed limit of 25 miles per hour on any roadway (other than a state highway) in a thickly settled or business district within the Town; or to take any other action in connection therewith.

(Inserted by the Board of Selectmen)

**Finance Committee Recommendation Not Required**

*Explanatory Note: The Board of Selectmen has received numerous complaints from residents regarding speeding issues on Town roads. Currently, the State regulates the speed limits on Town roads. Passage of this article will give the Board of Selectmen the ability to set 25 miles per hour speed limits on Town roads.*

ARTICLE 19. To see if the Town will vote to appropriate by transfer from Free Cash the sum of \$100,000 to the Other Post-Employment Benefits Liability Trust Fund (OPEB Fund) established under G.L. c. 32B, § 20, or take any other action relative thereto.

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: Passage of this article allows the Board of Selectmen to continue with its plan of funding the OPEB Trust Fund, which will offset the future healthcare costs of retired Town employees. The Town's financial advisors and auditors recommend the Town pay into this Trust Fund each year. This appropriation excludes the Water Department and Rowley Municipal Light Plant portions of their retiree health insurance contributions; these are funded through their own budgets.*

ARTICLE 20. To see if the Town will vote to appropriate by transfer from Free Cash the sum of \$100,000 to the Capital Stabilization Fund, or take any other action relative thereto.

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: Setting aside funds in the Capital Stabilization Fund each year is recommended by the Town's auditors and financial advisors.*

ARTICLE 21. To see if the Town will vote to appropriate by transfer from Free Cash the sum of \$100,000 to the Stabilization Fund, or take any other action relative thereto.

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: Setting aside funds in the Stabilization Fund each year is recommended by the Town's auditors and financial advisors.*

ARTICLE 22. And to meet in Saint Mary's Church (rear), Route 1A, in said Rowley on Tuesday, May 11, 2021 at 12:00 NOON to act on the following:

One Selectman	three years
One Moderator	three years
One Town Clerk	three years
One Highway Surveyor	three years
One Board of Assessors Member	three years
One Planning Board Member	five years
One Municipal Light Board Member	three years
One Municipal Water Board Member	three years
One Cemetery Commissioner	three years
One Shellfish Commissioner	three years
One Constable	three years
Three Trustees for Public Library	three years
<u>Triton Regional School District Committee</u>	
One Newbury Member	three years
One Rowley Member	three years
One Rowley Member	two year unexpired term
One Salisbury Member	three years

**Referendum**


Should the Board of Selectmen propose a plastic bag reduction bylaw that would regulate and limit the type of bags offered at checkout by retail establishments in town? This question is not binding.

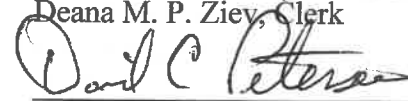


And you are hereby instructed to serve this warrant by posting copies thereof at Town Hall, Town Hall Annex and the Rowley Public Library and on the Town's website not less than fourteen days before the day fixed for such meeting, as directed by the laws of the Town and to make due return of the Warrant to the Town Clerk at least two days before said meeting. Given under our hands this 12<sup>th</sup> day of April in the year two thousand twenty-one.

  
Clifford Pierce, Chairman

  
Joseph Perry, Vice Chairman

  
Deana M. P. Ziev, Clerk

  
David Petersen

  
Robert Snow

I have served this Warrant by posting at Town Hall, Town Hall Annex, and the Rowley Public Library not less than fourteen days before the day fixed for such meeting and have made the return of the Warrant to the Town Clerk at least two days before the time of said meeting.

Notices posted at Town Hall, Town Hall Annex, Rowley Public Library.

\_\_\_\_\_  
Constable of Rowley

\_\_\_\_\_  
Date

Town of Rowley, Commonwealth of Massachusetts  
**WARRANT FOR SPECIAL TOWN MEETING**  
May 3, 2021

Essex, ss.

To the Constables in the Town of Rowley in the County of Essex, Greetings: In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Rowley, qualified to vote in elections and Town Affairs, to meet in the Auditorium of the Triton Regional High School, 112 Elm Street, Byfield, MA 01922 on Monday, the 3rd day of May, 2021 at 6:30 p.m., then and there to act on the following articles:

ARTICLE 1. To hear and act on reports of Committees and Boards.

ARTICLE 2. To see if the Town will vote to appropriate by transfer the sum of \$6,000 from Line 171 (Blanket Insurance) to be added to Line 9 (Selectmen's Expense) of Article 4 of the June 22, 2020 Annual Town Meeting, to pay for the expenses incurred to hold the May 3, 2021 Annual and Special Town Meetings, or take any other action relative thereto.

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: This article provides the funds to pay for costs related to the May 3, 2021 Annual and Special Town Meetings.*

ARTICLE 3. To see if the Town will vote to appropriate by transfer the sum of \$40,000 from the Water Department Stabilization Fund for the purpose of replacing computer control panels at Well Station #3 and Well Station #5, or take any other action relative thereto.

(Inserted by the Board of Water Commissioners)

**Finance Committee Recommends**

*Explanatory Note: Passage of this article requires two-thirds vote. The computer control panels operate the wells and communicate with the water treatment plant. It was recently discovered that the components in the panels are no longer readily available and, therefore, the panels need to be replaced.*

ARTICLE 4. To see if the Town will vote to appropriate by transfer the sum of \$4,000 from Free Cash to be expended by the Chief of Police for the purpose of sending a police officer to the Police Academy, or take any other action relative thereto.

(Inserted by the Chief of Police)

**Finance Committee Recommends**

*Explanatory Note: These funds will be used to send a police officer to the Police Academy, which starts in June of 2021. This officer is being sent to the full-time academy to replace an officer who recently resigned. The cost to send an officer to the Full-Time Academy is \$3,000 for tuition and \$1,000 for equipment and materials.*

ARTICLE 5. To see if the Town will vote to appropriate by transfer the sum of \$1,419.25 from Free Cash to pay overdue invoices from Fiscal Year 2020, or take any other action relative thereto.

(Inserted by the Chief of Police)

**Finance Committee Recommends**

*Explanatory Note: Passage requires a nine-tenths vote because the expenses were incurred in Fiscal Year 2020. The Town has an invoice from May 2020 relating to information technology consulting services in the amount of \$1,235 and two invoices from a web-based payment processing service in the amount of \$184.25*

ARTICLE 6. To see if the Town will vote to appropriate by transfer the following sums:

- \$7,669 from the Cemetery Lots and Graves Account;
- \$590 from the Perpetual Care Articles (Articles 13 of the May 1, 2017 Annual Town Meeting and Article 14 of the April 30, 2018 Meeting);
- \$367.49 from the Mower and Shed Article (Article 14 of the June 22, 2020 Special Town Meeting,

for the purpose of purchasing a new mower for the Cemetery, and to authorize the Cemetery Board to trade-in or sell the 2011 mower that is being replaced and to deposit the proceeds of the sale into the Cemetery Revolving Account, or take any other action relative thereto.

(Inserted by the Board of Cemetery Commissioners)

**Finance Committee Recommends**

*Explanatory Note: The total sum requested to be transferred from these accounts is \$8,626.49. The Cemetery Commission is replacing its 2011 standup mower with a zero turn mower, which is easier to use in an area such as the Cemetery.*

ARTICLE 7. To see if the Town will vote to appropriate by transfer the sum of \$5,000 from the Cemetery Account, "Perpetual Care Interest Trust," into the Cemetery Revolving Fund, or take any other action relative thereto.

(Inserted by the Board of Cemetery Commissioners)

**Finance Committee Recommends**

*Explanatory Note: The Cemetery revolving fund is used to fund cemetery operations. These additional funds from the "Perpetual Care Interest Account" will be used for needed truck repairs and other costs, and to minimize increases in the Cemetery Expense line in the Omnibus Annual Budget.*

ARTICLE 8. To see if the Town will vote to appropriate by transfer from Free Cash the sum of \$15,000 to be used by the Board of Selectmen to survey and to start the permitting process to expand the parking area on town-owned property on Warehouse Lane for use by the public, or take any other action relative thereto.

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: The Harbormaster has informed the Board of Selectmen that the parking area near the Town's boat landing is not large enough to accommodate all of the users. The parking lot is on Conservation Commission land. As part of the first phase of this project, the Conservation Commission has requested that a survey of the area be done, with wetlands delineations, and that the Board of Selectmen/Harbormaster file a Notice of Intent.*

ARTICLE 9. To see if the Town will vote to appropriate by transfer the sum of \$119,800 from Free Cash and to appropriate by transfer from the following:

- \$11,845 Fire Station Design Article 26 of the May 10, 2004 Annual Town Meeting;
- \$3,724.13 Fire & Police Station Study Article 16 of the May 5, 2014 Special Town Meeting;
- \$993 IMC Software (Fire) Article 17 of the April 30, 2018 Special Town Meeting;
- \$2,100 Town Clerk Voting Machines Article 7 of the May 6, 2019 Special Town Meeting;
- \$10,227 Highway Dump Truck & Plow Article 9, of the May 6, 2019 Special Town Meeting;
- \$17,534.87 Portable Fire Radios Article 11 of the June 22, 2020 Special Town Meeting,

to be expended by the following departments for the purpose of undertaking the following capital purchases and improvements:

1. \$11,100 for technology upgrades including: purchasing and installing computers and software and other peripherals for the following departments: Accounting, Council on Aging, Board of Selectmen, Fire, Library; and purchasing a surveillance drone for the Harbormaster;
2. \$79,394 for the purchase of departmental equipment including: Radar Speed Signs, Tasers and Bullet Proof Vests for the Police Department; High Pressure Airbag Set, Rescue Tool (Jaws of Life), Radio and Knox Box for Fire Department; Chainsaw and String Trimmers for the Highway Department;
3. \$40,192 for facilities upgrades including: Exterior wood trim repair/replacement for the library; replacement of basement columns and painting and repairs for Town Hall; replacement of exterior doors for the Annex;
4. \$35,538 for the purchase of a pick-up truck for the Fire Department,

or take any other action relative thereto.

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: This article appropriates a total of \$166,224 for capital purchases and improvements which are part of the Town's Capital Plan.*

ARTICLE 10. To see if the Town will vote to appropriate \$205,000, to pay costs of the project listed below, including the payment of all other costs incidental and related thereto; to determine whether this appropriation shall be raised by taxation, transfer from available funds, borrowing or otherwise provided, or take any other action relative thereto.

(Inserted by the Board of Selectmen and Highway Surveyor)

**Finance Committee Recommends**

*Explanatory Note: Passage of this article requires a two-thirds vote and authorizes the Treasurer, with the approval of the Board of Selectmen, to borrow \$205,000 under G.L. c.44, Section 7. This article funds the replacement of the current 20-year old Highway Department loader. Repairs are costly and are becoming more frequent. The loader is a crucial vehicle for the Highway Department. It is used in snow and ice operations and in maintaining dirt roads. The life span of the new vehicle is approximately 20-25 years.*

ARTICLE 11. To see if the Town will vote to appropriate by transfer the sum of \$50,000 from Free Cash to be used by the Board of Selectmen and the Veterans Committee for the restoration of the Veterans Memorials and landscaping in the front of Town Hall, or take any other action relative thereto.

(Inserted by the Board of Selectmen and Town Veterans Committee)

**Finance Committee Recommends**

*Explanatory Note: The Town Veterans Committee is seeking to restore the Veterans Memorials and landscaping in the front of Town Hall. The restoration plan shows that some monuments need to be repaired or replaced. The plan also calls for removing and replacing overgrown plantings and installing a walkway in front of the monuments so that the public can easily view them. In FY 21 the Town received funds from developers for density bonuses granted under the Town's Open Space Residential Development Zoning Bylaw. These funds can be used to fund Town capital improvement projects, such as this project.*

ARTICLE 12. To see if the Town will vote to appropriate by transfer the sum of \$20,000 from Free Cash to be used by the Conservation Commission for the construction of new trails and related improvements to the Conservation Commission properties, or take any other action relative thereto.

(Inserted by the Board of Selectmen and Conservation Commission)

**Finance Committee Recommends**

*Explanatory Note: This appropriation will fund several improvements to the Town's Conservation properties, including the following: the construction of new trails on the Dodge Reservation; the purchase and installation of benches for the Dodge Reservation; the purchase of a new sign for the Hunsley Hills property; and the purchase and installation of new kiosks for the Pingree Farm property and the Hunsley Hills property. In FY 21 the Town received funds from developers for density bonuses granted under the Town's Open Space Residential Development Zoning Bylaw. These funds can be used to fund Town capital improvement projects, such as these projects.*

ARTICLE 13. To see if the Town will vote to appropriate by transfer the sum of \$102,500 from Free Cash to the Capital Stabilization Fund, or take any other action relative thereto.

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: In FY 21 the Town received funds from developers for density bonuses granted under the Town's Open Space Residential Development Zoning Bylaw. The funds are being transferred into the Capital Stabilization Fund for future capital improvement projects.*

ARTICLE 14. To see if the Town will vote to appropriate by transfer, or reserve, from the Community Preservation Fund Fiscal Year 2021 annual revenues the amounts recommended by the Community Preservation Committee for committee administrative expenses, debt service, community preservation projects and other expenses, with each item to be considered a separate appropriation:

**Summary of recommendations by Category:**

Reserve: Creation and Support of Affordable Housing \$17,037.89

Reserve: Creation and Support of Historic Preservation \$17,037.89

(Inserted by the Community Preservation Committee)

**Finance Committee Recommends**

*Explanatory Note: Rowley's expectations for FY 21 revenues were based on a 17% match from the State, however the match was 26.8%. The Rowley Tax Surcharge will collect \$532,371.18 in CPA Funds in Fiscal Year 2021. The State match (26.8%) was in the amount of \$260,882.00 plus interest income of \$10,000.00. The Community Preservation Act requires the Town to set aside 10% of funds collected after deducting appropriate debt service for each of the following areas: open space, historic preservation and community housing. This appropriation will increase the funds to affordable housing and historic preservation. All funds realized above those reserved or appropriated will become general Undesignated CPA funds.*

ARTICLE 15. To see if the Town will vote, as recommended by the Community Preservation Committee, to appropriate by transfer the sum of \$100,000 from Article 18 of the October 27, 2014 Special Town Meeting (Community Preservation Fund: Development of a Little League Field at Veterans Field) to be used by the Board of Selectmen upon recommendation of the Parks & Recreation Committee to make improvements to Eiras Park Recreational Facilities and playground, or take any other action relative thereto.

(Inserted by the Board of Selectmen and the Community Preservation Committee)

**Finance Committee Recommends**

*Explanatory Note: Due to declining enrollments in youth baseball, combined with the new softball field at Pine Grove School, there is no longer the need for another baseball field in Town. The remaining Community Preservation funds allocated for the baseball field (\$146,494.07) are being repurposed for three different projects. The first project is for various upgrades to the baseball fields, facilities and playground at Eiras Park such as dugout improvements, sprinkler work, field*

*renovations, playground improvements, and other improvements approved by the Board of Selectmen. The other two projects are detailed in the next two articles.*

ARTICLE 16. To see if the Town will vote, as recommended by the Community Preservation Committee, to appropriate by transfer the sum of \$36,494.07 from Article 18 of the October 27, 2014 Special Town Meeting (Community Preservation Fund: Development of a Little League Field at Veterans Field) to be used by the Board of Selectmen upon recommendation of the Parks & Recreation Committee to develop an All Purpose Field at Veterans Field, or take any other action relative thereto.

(Inserted by the Board of Selectmen and Community Preservation Committee)

**Finance Committee Recommends**

*Explanatory Note: Due to declining enrollments in youth baseball, combined with the new softball field at Pine Grove School, there is no longer the need for another baseball field in Town. The remaining Community Preservation funds allocated for the baseball field (\$146,494.07) are being repurposed for three different projects. The second project is for the development of an All Purpose Field at Veterans Field, which could be used by various sports leagues, such as soccer and lacrosse. See articles 15 and 17 for details on the other two projects.*

ARTICLE 17. To see if the Town will vote, as recommended by the Community Preservation Committee, to appropriate by transfer the sum of \$10,000 from Article 18 of the October 27, 2014 Special Town Meeting (Community Preservation Fund: Development of a Little League Field at Veterans Field), and to appropriate by transfer the sum of \$15,000 from the Community Preservation Act Undesignated Funds, to be used by the Board of Selectmen upon recommendation by the Parks and Recreation Committee for the renovation and expansion of the basketball court near Pine Grove School, or take any other action relative thereto.

(Inserted by the Board of Selectmen and Community Preservation Committee)

**Finance Committee Recommends**

*Explanatory Note: Due to declining enrollments in youth baseball, combined with the new softball field at Pine Grove School, there is no longer the need for another baseball field in Town. The remaining Community Preservation funds allocated for the baseball field (\$146,494.07) are being repurposed for three different projects. The third project is to supplement existing Community Preservation funds (\$85,000) allocated for the expansion and renovation of the basketball court near Pine Grove School. Additional funds of \$25,000 are needed to complete this project. The other two projects being funded by these repurposed funds are detailed in the previous two articles.*

ARTICLE 18. To see if the Town will vote, as recommended by the Community Preservation Committee, to appropriate by transfer the sum of \$50,000 from the Community Preservation Act Undesignated Funds to be used by the Board of Selectmen for the design and permitting work to construct a road from Main Street to access the affordable housing parcel at the Bradstreet Property, or take any other action relative thereto.

(Inserted by the Board of Selectmen and Community Preservation Committee)

**Finance Committee Recommends**

*Explanatory Note: These funds will be used for the design and permitting work to develop a roadway into the Bradstreet Property. The road will also provide access to the Open Space parcel and Community Garden on the Bradstreet Property. Potential affordable housing developers have expressed that they cannot afford to construct this road and bring the utilities into the parcel as part of the affordable housing construction project.*

ARTICLE 19. To see if the Town will vote, as recommended by the Community Preservation Committee, to appropriate by transfer the sum of \$80,000 from the Community Preservation Act Undesignated Fund to be used by the Board of Selectmen for the purchase and installation of windows for the Town Hall Annex, or take any other action relative thereto.

(Inserted by the Board of Selectmen and the Community Preservation Committee)

**Finance Committee Recommends**

*Explanatory Note: The first floor windows of the Town Hall Annex are very fragile and many glass panes are loose. The windows are believed to be original to this building, which was built in 1904. These funds will be used towards the replacement of 26 first floor windows. The windows will replicate the style of the current historical windows and be similar to the windows that were installed at the Town Hall several years ago.*

ARTICLE 20. To see if the Town will vote, as recommended by the Community Preservation Committee, to appropriate by transfer the sum of \$65,000 from the Community Preservation Act Undesignated Fund to be used by the Board of Selectmen to restore the slate roof on the Town Hall Annex, or take any other action relative thereto.

(Inserted by the Board of Selectmen and Community Preservation Committee)

**Finance Committee Recommends**

*Explanatory Note: A recent inspection of the Town Hall Annex slate roof shows that there are broken and missing tiles. The roof is leaking. The roof has original "Monson" slate tiles. This project will preserve and restore the historic and valuable Monson slate tile roof.*

ARTICLE 21. To see if the Town will vote, as recommended by the Community Preservation Committee, to appropriate by transfer the sum of \$67,000 from the Community Preservation Act Undesignated Fund to be used by the Board of Selectmen to replace the handicap ramp at the Town Hall, or take any other action relative thereto.

(Inserted by the Board of Selectmen and Community Preservation Committee)

**Finance Committee Recommends**

*Explanatory Note: The Town Hall handicap ramp was built in the 1980's and is deteriorating and needs to be replaced. This appropriation supplements an existing appropriation for this project of \$47,900. The total project cost is \$115,000, based on recent bid results. The ramp provides access to the first floor of Town Hall and to the Town Hall elevator.*

ARTICLE 22. To see if the Town will vote to amend the Town's Zoning Bylaw under Section 4.8.1(h) to remove text (~~strike-through~~) and add new text (underline) pertaining to the area threshold for Planning Board special permit review of detached accessory structures/uses in any zoning district:

4.8 Uses Permitted in All Districts

4.8.1 Subject to the provisions of sections 4.10 ("Flood Plain and Watershed Protection District") and 4.11 ("Municipal Water Supply Protection District"), the following uses are permitted in all districts.

- a) Cemeteries.
- b) Municipal buildings and uses.
- c) Agriculture, horticulture, floriculture, and viticulture, provided that such uses shall be limited to parcels of land containing at least two (2) acres.

- d) Uses of land or structures for religious or educational purposes on land owned or leased by the Commonwealth or its political subdivisions, or by a religious sect or denomination, or by a non-profit educational corporation, except as provided in M.G.L., Ch. 40A, § 3, and provided further that, if new or additional off-street parking is required, a site plan is approved by the Planning Board.
- e) Personal wireless service facilities, subject to the provisions of section 8.7.
- f) Activities accessory to activities otherwise permitted within the district as a matter of right, which activities are necessary in connection with scientific research or scientific development or related production, whether or not on the same parcel as activities permitted as a matter of right, subject to the issuance of a special permit by the Board of Appeals.
- g) Conservation areas for water, plants, and wildlife, and dams necessary for achieving this purpose.
- h) Accessory structures and uses which are detached, customary, incidental, and subordinate to a principal use permitted in the district, including storage trailers for temporary use and, where dwelling units are permitted, home occupations. Notwithstanding the provisions of this paragraph (h), a special permit from the Planning Board is required for any building that is accessory to a dwelling unit and that has more than ~~fifteen~~ eight hundred ~~(1500)~~ (800) square feet of floor area.

or to take any other action relative thereto.

(Inserted by the Planning Board)

**Finance Committee Recommendation Not Required**

*Explanatory Note: Passage of this article requires a two-thirds vote. The new text would clarify that accessory structures/uses are detached from a principal structure/dwelling unit and would also lower the area threshold to trigger special permit review by the Planning Board from 1,500 square feet to 800 square feet.*



ARTICLE 23. To see if the Town will vote to amend the Town's Zoning Map to create a new Retail Village Overlay District (RVOD) area off Route 1/Newburyport Turnpike (in addition to the existing RVOD on Haverhill Street) over the parcels depicted on the accompanying map exhibit:

**Rowley Retail Village Overlay District (RVOD)-Newburyport Turnpike/Route 1**



and to see if the Town will vote to amend the Rowley Protective Zoning Bylaw to add (underlined) and remove (~~strike through~~) language pertaining to retail village development which shall be effective in both overlay districts:

#### 4.15 Retail Village Overlay District ("RVOD")

**4.15.1 Establishment of District:** The Retail Village Overlay District ("RVOD") is an overlay district which appears in two locations in Rowley. The first location consisting of approximately 34.62 acres located at the west end of Haverhill Street (Route 133), just east of the I-95 interchange. The Haverhill Street (Route 133) RVOD is superimposed on the following properties: 993 Haverhill Street (Map 4, Lot 23), 981 Haverhill Street (Map 4, Lot 24), 992 Haverhill Street (Map 4, Lot 20-2), 1000 Haverhill Street (Map 4, Lot 20), 0 Haverhill Street (Map 4, Lot 19-1), 982 Haverhill Street (Map 4, Lot 19), 970 Haverhill Street (Map 4, Lot 18-1), 968 Haverhill Street (Map 4, Lot 18), which are all located in the Business Light Industry (BLI) Zoning District, and, 966 Haverhill Street (Map 4, Lot 17), and 944 Haverhill Street (Map 4, Lot 15), which are both located in the Outlying (OD) Zoning District. The second RVOD location, consisting of approximately 43.54 acres on the west side of Newburyport Turnpike (Route 1), is superimposed on the following properties: 226

Newburyport Turnpike (Map 13, Lot 10), 236 Newburyport Turnpike (Map 13, Lot 11), 240 Newburyport Turnpike (Map 13, Lot 12-1), 244 Newburyport Turnpike (Map 13, Lot 12-2), 264 Newburyport Turnpike (Map 13, Lot 13), 467 Newburyport Turnpike (Map 13, Lot 14), 274 Newburyport Turnpike (Map 13, Lot 14-A), 282 Newburyport Turnpike (Map 13, Lot 14-B), 272 Newburyport Turnpike (Map 13, Lot 14-F).

The RVOD specifically allows for small and medium retail sales establishments, subject to the conditions and requirements of this section. Within the overlay district, the regulations for use, dimensions, and all other provisions of the zoning bylaw governing the underlying zoning district(s) shall remain in full force, except for those properties seeking and granted approval in accordance with section 4.15.

**4.15.2 Statement of Purpose.** The purpose of this section is to allow small or medium scale retail uses in the RVOD that would otherwise not be allowed in the underlying zoning district, but only if such retail uses are developed in the context of a village-style retail mall or market area (thus precluding strip malls, "big box" stores, or similar types of conventional retail development). This section would generally require the retail buildings to be located close to Haverhill Street/Route 1 (pursuant to a maximum setback requirement), while requiring the parking spaces serving the development to be located in the rear of the principal buildings or in internal areas of the retail village where they do not become part of the streetscape. Architectural character and detail which comport with the retail village style aesthetic shall be a primary feature of prospective projects in the RVOD, along with further enhancement by requirements for high quality vegetative landscaping along the Haverhill Street/Route 1 frontage and in internal areas of the development. Interior parking areas will also be visually enhanced by requiring a reasonable allocation of landscaped parking islands. The ultimate goal of this section is to promote quality retail development in the RVOD that enhances this important gateway to the Town.

**4.15.3 Applicability:** This section shall apply to new development or redevelopment proposals to construct commercial buildings for the operation of small and medium retail sales establishments within the RVOD.

**4.15.4 Permitted Uses:** Retail village market with an option for mixed-uses consisting of small or medium retail sales establishments (excluding sales or rentals of motor vehicles) as primary uses occupying the first (ground level) floor (provided that the Planning Board may grant a waiver pursuant to Section 4.15.7(g) of this bylaw to allow residential units on the first floor), with the option of second/third floors consisting solely of residential dwelling units, subject to the requirement that 10% of the total number of proposed residential units in the building are designated as affordable housing units, pursuant to the affordability requirements specified under Section 6.2.4 of this bylaw, being occupied by residential dwelling units with a minimal requirement of one affordable unit if there is to be only a second floor, but also the option to have an additional third floor occupied by residential if a minimum of 10% of all the total dwelling units are designated as affordable housing. Also permitted in the RVOD is a parking area accessory to the proposed commercial and residential uses on the site. The affordability requirements of Section 6.2.4.2 through 6.2.4.4 shall apply to any residential dwelling units approved under this section.

**4.15.5 Procedures:** The applicant shall submit Special Permit and Site Plan Review applications for review and approval by the Planning Board pursuant to the requirements of section 7.6 and sections 7.8 of the Bylaw, and subject to the criteria and conditions set forth by this section.

**4.15.6 Setbacks**

**4.15.6.1** The requirements of section 6.1.3.2 of the Bylaw ("Minimum Setback Areas in the Retail District or the Business/Light Industry District") shall not apply to developments approved under this section.

**4.15.6.2** Principal buildings approved under this section shall not be located closer than thirty (30) feet, nor further than fifty (50) feet, from Haverhill Street (Route 133) / Newburyport Turnpike (Route 1), except that the Planning Board may waive this requirement, if the Applicant proposes an alternative design that is consistent with the purposes of this section and provided that proposed retail and residential parking areas are adequately screened from view by either the building itself or by landscaping.

**4.15.6.3** Nothing shall be built or installed on any lot in the RVOD within fifteen (15) feet of non-street lot lines, except that this provision shall not apply to fences, walkways, utilities, utility lines, landscaping, septic systems, or water supplies.

**4.15.7 Retail Village Design Criteria:** In addition to the design and development standards adopted under section 7.8.3.2 of the Bylaw, any retail development in the RVOD shall comply with the following requirements:

(a) The Board shall approve an architectural design plan, prepared by a registered architect. The architectural plan shall include color elevation renderings which denote building height and materials, and which incorporates design elements that will enhance the public view from Haverhill Street/Route 1 and from within the development, such as periodic building section offsets, and exterior façade elements like gables, pitched roofing, windows, cupolas or decorative trim designs.

(b) Signage may consist of a freestanding monument sign the design of which is, in the opinion of the Board, compatible with the proposed building architecture, and which shall have sufficient space for a specialized sign for each vendor in the retail mall. The freestanding sign area shall have a vegetated landscaped surround which is sized to the width and height of the sign. Wall signage shall only be allowed on the individual store fronts facing the interior parking lot, unless this limitation is waived by the Board. The Planning Board shall approve each vendor sign, ensuring that each individual vendor sign is generally equivalent in regards to height and dimensions and that all signs are aesthetically compatible with existing vendor signage.

(c) Accessory on-site parking areas shall not be located between the principal building and Haverhill Street (Route 133) / Newburyport Turnpike (Route 1), except that a proposal to

install vegetative screening (or berming with landscape vegetation) which, in the opinion of the Planning Board, is sufficient to ensure that the proposed parking areas are not visible from Haverhill Street (Route 133) / Newburyport Turnpike (Route 1), may be considered.

(d) The Board shall review and approve a parking area plan, prepared by an engineering professional, which provides sufficient parking capacity for employees, customers, and residents pursuant to the Schedule A - Parking requirements specified in the Planning Board Rules and Regulations. The parking area plan shall also depict landscaped parking islands which are, in the opinion of the Board, appropriately dispersed throughout the parking lot. Moreover, the parking area plan shall depict the location of parking light poles with details of the pole heights and lighting fixtures to be denoted and depicted on the face of the plan.

(e) The Board shall review and approve a landscaping plan, prepared by a registered landscape architect, that provides high-quality landscaping installed in the street-side front yard along Haverhill Street/Route 1, and that also depicts the locations and arrangement of trees, shrubs, and/or ground-cover plantings to be used on the interior parking islands.

(f) The Board may waive the requirements of section 6.5.1 (Building Height), if the Board determines that such waiver is consistent with sound planning principles and the purposes of this bylaw.

(g) The Board may waive the first-floor retail establishment requirement set forth under Section 4.15.4 in favor of permitting first floor residential uses, if the Board determines that such a waiver will serve the interests of the Town and consistent with the purposes of this bylaw. For the purposes hereof, such a waiver may be granted in the Board's discretion if the first-floor residential uses will be dedicated to providing housing for individuals of all ages with disabilities and for individuals over the age of sixty-two (62).

or to take any other action relative thereto.

(Inserted by the Planning Board)

**Finance Committee Recommendation Not Required**

*Explanatory Note: The new RVOD overlay district located off Route 1/Newburyport Turnpike will bring desirable commercial/residential, mixed use characteristics to the retail district to allow both high density housing in walkable proximity to commercial amenities while at the same time creating potential to add to the Town's affordable housing stock and to provide needed affordable and convenient housing for individuals with disabilities and individuals over the age of sixty-two (62).*

ARTICLE 24. To see if the Town will vote to amend the Zoning Bylaw by:

1) Adding new definitions of "Canopy (Marijuana)" and "Outdoor Marijuana Cultivation" to the Zoning Bylaw, Section 2.0 (Definitions), as follows:

**Canopy (Marijuana):** an area to be calculated in square feet and measured using clearly identifiable boundaries of all areas(s) that will contain Flowering and/or Vegetative plants larger than eight inches tall and eight inches wide at any point in time, including all of the space(s) within the boundaries. Canopy may be noncontiguous, but

each unique area included in the total Canopy calculations shall be separated by an identifiable boundary which includes, but is not limited to: interior walls, shelves, Greenhouse walls, hoop house walls, garden benches, hedge rows, fencing, garden beds, or garden plots. If Flowering and/or Vegetative plants larger than eight inches tall and eight inches wide are being cultivated using a shelving system, the surface area of each level shall be included in the total Canopy calculation.

**Outdoor Marijuana Cultivation:** shall mean the cultivation of mature Cannabis without the use of artificial lighting in the Canopy area at any point in time. Artificial lighting is permissible only to maintain immature or vegetative Mother Plants.

2) Adding a new item “d” (underlined) to Section 4.4.3

4.4.3 The following uses are permitted in the Outlying District, provided a special permit is approved by the Planning Board .

- a) Country clubs, day camps, and other nonprofit recreational uses without overnight accommodations.
- b) A landing field for the noncommercial use of the residents of the lot on which the field is located, provided there are no hangars and no repairs are conducted on site.
- c) Large-scale solar photovoltaic installations, subject to the issuance of a special permit by the Planning Board in accordance with Section 8.9.
- d) Outdoor cultivation of marijuana on parcels four (4) acres or greater, subject to special permit/site plan review approval by the Planning Board, and provided that the proposed canopy area to be cultivated is no larger than 5,000 square feet, at least 300 feet from an abutting residential structure, at least 400 feet from a public right-of-way, not located within two hundred (200) feet of a day care facility, elementary or secondary school, or church or religious assembly, and complies with all State regulations for outdoor marijuana cultivation. The Planning Board shall also have the discretion to require vegetational screening to ensure that cultivation areas or facilities are not visible from the public right of way or from an abutting residential use. Marijuana or marijuana products associated with outdoor cultivation of marijuana specified under this bylaw shall be delivered only to other licensed retail marijuana establishments or dispensaries, and nothing in this bylaw shall be construed to authorize or permit delivery of marijuana or marijuana products to consumers.

or to take any other action in relative thereto.

(Inserted by the Planning Board)

**Finance Committee Recommendation Not Required**

*Explanatory Note: Passage of this article requires a two-thirds vote. This article will amend the zoning bylaw to allow the outdoor cultivation of marijuana in the Outlying (OD) zoning district, with a Special Permit from the Planning Board, on parcels containing 4 acres or more, with restrictions on the maximum canopy area (no more than 5,000 square feet), and setting minimum distances from abutting residential dwellings and the public right-of-way, and other land use categories protected by State law, and giving the Planning Board discretionary authority to require sufficient screening to protect the abutting residential properties.*

ARTICLE 25. To see if the Town will vote to appropriate by transfer the sum of \$6,000 from Free Cash to be used by the Board of Selectmen to hire actuarial consultants for the Town's compliance with the Government Accounting Standards Board Statement #75 Post Retirement Benefits Other than Pensions, or take any other action relative thereto.


(Inserted by the Board of Selectmen)

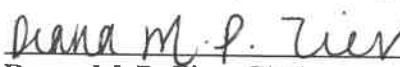
**Finance Committee Recommends**

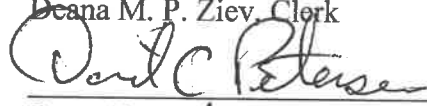
*Explanatory Note: The Town must have an actuarial valuation of future obligations for retiree health insurance costs every two years and an update every two years. This is a requirement under the Governmental Accounting Standards Board Statement #75. These funds will cover the FY 22 evaluation and the FY 23 update.*

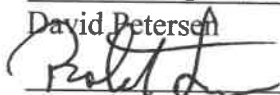
And you are hereby instructed to serve this warrant by posting copies thereof at Town Hall, Town Hall Annex and the Rowley Public Library and on the Town's website not less than fourteen days before the day fixed for such meeting, as directed by the laws of the Town and to make due return of the Warrant to the Town Clerk at least two days before said meeting. Given under our hands this 12<sup>th</sup> day of April in the year two thousand twenty-one.

  
Clifford Pierce, Chairman

  
Joseph Perry, Vice Chairman

  
Deana M. P. Ziev, Clerk

  
David Petersen

  
Robert Snow

I have served this Warrant by posting at Town Hall, Town Hall Annex, and the Rowley Public Library not less than fourteen days before the day fixed for such meeting and have made the return of the Warrant to the Town Clerk at least two days before the time of said meeting.

Notices posted at Town Hall, Town Hall Annex, Rowley Public Library.

\_\_\_\_\_  
Constable of Rowley

\_\_\_\_\_  
Date

