

# **Council on Aging**

## **Meeting Minutes**

### **Wednesday, November 15<sup>th</sup>, 2023**

Those present: Chairwoman Geneva Merry, Vice Chair Dorothy Johnston, Member Diana Titus, Secretary Jean Blanchard, Member Gillian Ingram and COA Director Eleanor Davis. Member Barbara DePalmer was not in attendance.

**1. Call to Order**

10:00am Chairwoman Merry called meeting to order.

**2. Approval of October Minutes**

Previously reviewed. **Chairwoman Merry asks for a motion to accept. Johnston so moves. Ingram seconds. All in favor.**

**3. Director's Report**

COA Director Davis reads report briefly for the record followed by Board Member discussion. Questions are asked regarding volunteers and there are statements made in reference to the Board Members offering to help the staff when needed. The Council on Aging closes at 4pm and not 4:30. Blanchard asks about sign locations and Davis mentions the need to vote in January concerning the Whittier project. Chair Merry asks about the windows project and Davis says the bid has come back and waiting to hear more on a timeline from Town Hall. Possibly in stages and taking place in February or March.

**Chairwoman Merry asks for a motion to accept report. Ingram so moves. Johnston seconds. All in favor.**

**4. Other Business/Discussion**

Blanchard hands out new COA monthly meeting schedule to Board Members.

**Chairwoman Merry asks for a motion to accept. Titus so moves. Johnston seconds. All in favor.**

**5. Adjourn**

**Chairwoman Merry asks for a motion to adjourn. Johnston so moves. Titus seconds. All in favor. Meeting adjourns at 11 am.**

**Next meeting: January 17<sup>th</sup>, 2024**

Minutes approved 1.17.24

**Documents and exhibits provided/used at meeting are available in the COA office:**

Attachments

Agenda

Oct Minutes

Director Report

Respectfully submitted by L.Loizzi