

Town of Rowley, Commonwealth of Massachusetts  
**ANNUAL TOWN MEETING MINUTES**  
May 3, 2021

COVID-19 Public Health Emergency Protocols:

- Under the Governor's emergency Legislation -
  - Location of the Meeting was moved from Pine Grove School to Triton Regional High Auditorium per Social Distancing guidelines
  - The Quorum requirements of 100 was reduced to 40 due to Social Distancing guidelines.
- Tellers appointed:  
Nerissa Wallen, 36 Warehouse Lane, Karen O'Donnell, 190 Haverhill St., Kathryn Magee. 535 Haverhill St., Kimberly Waring-Wright, 20 Green Needle Lane.
- Quorum reached and certified at 6:30 pm
- Annual Town Meeting called to order by Moderator Joan Petersen at 6:30 pm
  - Moderator Petersen announced the various Covid related policies that would be followed during the course of this meeting:
    - Masks would be worn at all times.
    - Social Distancing would be observed
    - Available seating was clearly labeled
    - Residents who wish to speak should raise their hand and a clean microphone will be brought to them
      - As usual, residents wishing to speak must state their name and address before asking their question or making their statement.

Motion was made by Moderator Petersen to allow various non –residents, including Department Heads and Town Counsel the opportunity to speak at this meeting if necessary – No objection, motion passed.

Town Clerk Susan Hazen began the reading of the Warrant:

Essex, ss.

To the Constables in the Town of Rowley in the County of Essex, Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Rowley, qualified to vote in elections and Town Affairs, to meet in the Auditorium of the Triton Regional High School, 112 Elm Street, Byfield, MA 01922 on Monday, the 3<sup>rd</sup> day of May, 2021 at 6:30 p.m., then and there to act on the following articles:

**MOTION:** Madame Moderator, I move to suspend further reading of the May 3, 2021 Annual Town Meeting Warrant because present Town Meeting members have a copy of the warrant.

*Motion by Cliff Pierce, seconded by Joe Perry, passed Voice Unanimous at 6:39pm*

**ARTICLE 1.** Move to hear and act on reports of Committees and Boards.

Inserted by the Board of Selectmen

*Motion by Cliff Pierce, seconded by Joe Perry, passed Voice Unanimous at 6:40pm*

**ARTICLE 2.** Move the Town vote to suspend in the Town Meeting the application of Section 19 and Section 20 of the Town Meeting Bylaw pertaining to the reconsideration of all money articles, such

suspension intended for the specific purpose to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C [Proposition 2-1/2, so-called] and to give blanket warning hereby that any money article may, at the end of the meeting and after all articles have been acted upon, be moved for reconsideration in order to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C.

Inserted by the Board of Selectmen

*Explanatory Note: Passage of this article requires two-thirds vote under § 21 of the Town Meeting Bylaw Motion by Cliff Pierce, seconded by Joe Perry, passed Voice Unanimous at 6:41pm.*

**ARTICLE 3.** Move the Town vote to fix the annual compensation of elective officers of the Town as required by Massachusetts General Laws Chapter 41 Section 108 for Fiscal Year 2022 as follows.

<u>Elective Officer</u>	<u>Requested</u>	<u>Finance Committee Recommends</u>
Moderator	\$100	\$100
Board of Selectmen (each member)	\$3,000	\$3,000
Board of Assessors (each member)	\$2,456	\$2,456
Town Clerk	57,426	57,426
Planning Board (each member)	\$0	\$0
Surveyor of Highways	\$82,633	\$82,633
Municipal Water Board (each member)	\$0	\$0
Trustees of Free Public Library	\$0	\$0
Rowley Housing Authority	\$0	\$0
Board of Shellfish Commissioners (each member)	\$500	\$500
Municipal Light Board (each member)	\$0	\$0
Board of Cemetery Commissioners (chairperson)	\$500	\$500

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Motion by Cliff Pierce, seconded by Joe Perry, passed Voice Unanimous at 6:44pm*

**ARTICLE 4.** General Omnibus Budget. Move the Town vote to raise and appropriate \$20,986,641.00 and appropriate by transfer the sum of \$750,000 from Free Cash, and appropriate by transfer the sum of \$75,000.00 from Overlay Reserve, for a total of \$21,811,641.00 to defray the expenses of the Town for the forthcoming fiscal year, including Bonds, Notes and Interest as set forth in Article 4 on pages 2 through 7 of the May 3, 2021 Annual Town Meeting Warrant.

Inserted by the Finance Committee

Moderator Petersen directed the assembly that Lawrence White of the Finance Committee would read the budget aloud and anyone who had questions or comments should put a hold on the line items to be discussed. Four holds were placed: Lines # 3, 110, 122 and 123 by Eugene ‘Chip’ Sheerin, Jr. Sheerin on 58 Saunders Ln.

Motion by Cliff Pierce, seconded by Joe Perry,

<b>Line</b>		<b>Expended</b>	<b>Appropriated</b>	<b>Requested</b>	<b>FinCom Rec.</b>
<b>Item</b>	<b>Description</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2022</b>
	<b><u>General Government</u></b>				
	<b>Town Moderator</b>				
1	Moderator Stipend	100	100	100	100
	<b>Board of Selectmen</b>				
2	Selectmen Stipends	11,155	15,000	15,000	15,000

3	Town Administrator/Pers. Officer salary	125,840	132,887	138,930	138,930
4	Assistant Town Administrators Salaries	72,968	83,971	94,036	94,036
5	Administrative Assistant Wages	13,039	15,033	15,765	15,765
6	CPA Administrator Stipend	2,000	2,000	2,000	2,000
7	Stormwater Administrator Stipend	5,000	5,000	5,000	5,000
8	Records Access Officer Stipend	2,500	2,500	2,500	2,500
9	Expenses	20,968	25,437	25,437	25,437
10	Rev. 9-1-1 communication system	4,777	4,800	4,800	4,800
11	Copier/Fax Expenses	5,441	0	0	0
12	General Audit Expense	18,000	21,750	21,750	21,750
13	Sealer of Weights & Measurers	2,000	3,000	3,000	3,000
14	Collective Bargaining Reserve	0	0	0	0
15	Pine Grove School Expenses	0	1,000	1,000	1,000
16	Stormwater Compliancy	15,352	30,000	30,000	30,000
17	Landfill Test well Monitoring	19,900	20,000	20,000	20,000
18	Website Social Media Archiving	2,388	0	0	0
19	Prospect Hill Access Road	0	2,000	2,000	2,000
20	Alarm Monitoring	3,774	5,000	5,000	5,000
21	Pictometry		3,474	3,474	3,474
	<b>Finance Committee</b>				
22	Secretary Wages	1,550	1,802	1884	1884
23	Expenses	0	379	379	379
24	Reserve Fund	0	100,000	100,000	100,000
	<b>Town Accountant</b>				
25	Accountant Salary	59,603	72,654	74,458	74,458
26	Assistant Accountant Wages	22,295	28,623	29,703	29,703
27	Expenses	4,680	5,622	5,822	5,822
	<b>Board of Assessors</b>				
28	Assessors Stipends	7,368	7,368	7,368	7,368
29	Principal Assessor Salary	98,346	101,142	104,994	104,994
30	Administrative Assistant Wages	27,622	28,375	29,077	29,077
31	Consultant	0	0	-	-
32	Professional Services	13,773	15,347	15,347	15,347
33	Expenses	4,189	4,746	4,746	4,746
	<b>Treasurer/Tax Collector</b>				
34	Treasurer/Collector Salary	91,000	92,800	96,713	96,713
35	Assistant Treasurer Salary	53,487	55,278	57,906	57,906
36	Assistant Collector Wages	18,725	19,341	19,839	19,839
37	Expenses	34,497	35,800	37,650	37,650
38	Tax Title	3,852	10,517	10,517	10,517
39	Debt Fees & Charges	2,501	5,000	5,000	5,000
	<b>Town Counsel</b>				

40	Professional Fee	44,806	62,600	62,600	62,600
41	Litigation	19,825	52,000	52,000	52,000
	<b>Personnel Advisory Committee</b>				
42	Expenses	121	399	399	399
	<b>Information Services</b>				
43	Expenses	18,538	22,422	22,422	22,422
44	IS Coordinator Stipends	2,000	2,000	3,000	3,000
	<b>Town Clerk</b>				
45	Town Clerk Salary	56,197	57,300	57,426	57,426
46	Wages	13,884	37,910	35,956	35,956
47	Expenses	2,884	4,048	4,048	4,048
	<b>Elections</b>				
48	Wages	5,157	6,549	1,885	1,885
49	Expenses	6,609	8,800	4,050	4,050
	<b>Registrar of Voters</b>				
50	Stipends	1,871	2,300	2,300	2,300
51	Expenses	3,788	4,400	4,875	4,875
	<b>Conservation Commission</b>				
52	Conservation Agent Salary	63,456	65,742	67,370	67,370
53	Secretary Wages	8,728	9,577	9,933	9,933
54	Expenses	2,050	2,050	2,050	2,050
	<b>Planning Board</b>				
55	Planner Salary	52,984	55,170	57,673	57,673
56	Planner Consultant	325	5,769	5,769	5,769
57	Merrimack Valley Planning Comm.	2,244	2,300	2,358	2,358
58	Expenses	3,357	1,170	2,500	2,500
	<b>Zoning Board of Appeals</b>				
59	Administrative Assistant Wages	10,546	10,757	11,025	11,025
60	Expenses	1,672	1,680	1,680	1,680
	<b>Agricultural Commission</b>				
61	Expenses	1,118	2,000	2,000	2,000
	<b>Town Hall</b>				
62	Town Hall/Annex Janitor Wages	15,188	16,803	17,213	17,213
63	Expenses	22,628	22,200	22,200	22,200
	<b>Town Hall Annex</b>				
64	Expenses	25,142	23,000	23,000	23,000
	<b>Subtotal</b>	<b>1,153,808</b>	<b>1,436,692</b>	<b>1,466,927</b>	<b>1,466,927</b>
	<b>Public Safety</b>				
	<b>Police Department</b>				
65	Police Chief Salary & Other Earnings	133,613	137,921	145,457	145,457
66	Wages	1,329,516	1,400,885	1,448,122	1,448,122
67	Expenses	147,304	157,345	163,039	163,039

68	Police Cruiser	34,811	45,072	48,500	48,500
	<b>Constables</b>				
69	Wages and Expenses	0	300	300	300
	<b>Fire Department</b>				
70	Fire Chief Salary	98,031	99,078	101,498	101,498
71	Firefighter Wages	309,492	337,303	358,466	358,466
72	Call Firefighter Wages	60,736	110,160	100,000	100,000
73	Expenses	160,819	167,596	168,307	168,307
	<b>Inspection Department</b>				
74	Salaries	63,812	65,843	68,826	68,826
75	Wages	12,184	15,343	15,629	15,629
76	Expenses	6,505	7,685	7,685	7,685
	<b>Emergency Management</b>				
77	REMA Director Stipend	5,000	5,000	5,000	5,000
78	Expenses	2,180	2,530	2,530	2,530
	<b>Animal Inspector</b>				
79	Salary	3,099	3,190	3,310	3,310
80	Expenses	0	200	200	200
81	Rabid Animal Control	587	1,853	1,853	1,853
	<b>Animal Control Officer</b>				
82	Salary	17,284	17,914	18,731	18,731
83	Expenses	1,250	2,122	2,122	2,122
	<b>Tree Warden/Moth Ctrl.</b>				
84	Salary	8,329	8,804	9,024	9,024
85	Expenses	15,000	15,000	15,000	15,000
	<b>Harbormaster</b>				
86	Harbormaster Salary	7,816	9,756	10,000	10,000
87	Deputy Harbormaster Wages	2,378	2,000	2,075	2,075
88	Assistant Harbormasters Wages	4,077	3,884	4,036	4,036
89	Pumpout Boat Wages	7,886	8,500	8,500	8,500
90	Expenses	4,212	5,100	5,920	5,920
91	Town Landing	500	500	500	500
	<b>Shellfish Commission</b>				
92	Commissioner Stipends	1,500	1,500	1,500	1,500
93	Commissioner Expenses	4	1,200	1,200	1,200
	<b>Shellfish Constable</b>				
94	Constable Wages	650	800	800	800
95	Constable Expenses	600	1,500	1,500	1,500
	<b>Subtotal</b>	<b>2,439,175</b>	<b>2,635,884</b>	<b>2,719,630</b>	<b>2,719,630</b>
	<b>Schools</b>				
96	Whittier Voc Assessment	382,976	421,421	328,753	328,753
97	Whittier Capital Assessment	25,562	25,487	24,688	24,688

98	Triton Regional Assessment	10,547,555	11,013,307	11,137,830	11,137,830
99	Triton Capital Assessment	141,951	118,298	83,153	83,153
100	Essex Agricultural Tech School	125,624	138,344	147,684	147,684
	<b>Subtotal</b>	<b>11,223,668</b>	<b>11,716,857</b>	<b>11,722,108</b>	<b>11,722,108</b>
	<b>Public Works</b>				
	<b>Highway Department</b>				
101	Highway Surveyor Salary	78,935	80,617	82,633	82,633
102	Wages	211,958	269,568	277,821	277,821
103	Expenses	114,151	118,426	118,426	118,426
	<b>Snow &amp; Ice Removal</b>				
104	Expenses	144,704	185,000	185,000	185,000
	<b>Fire Hydrants</b>				
105	Expenses	14,400	14,400	14,400	14,400
	<b>Street Lighting</b>				
106	Expenses	0	31,852	21,548	21,548
	<b>Cemetery Commissioners</b>				
107	Commission Chair Stipend	500	500	500	500
108	Wages	36,013	50,843	52,565	52,565
109	Expenses	7,204	10,300	10,300	10,300
	<b>Subtotal</b>	<b>607,865</b>	<b>761,506</b>	<b>763,193</b>	<b>763,193</b>
	<b>Health &amp; Human Services</b>				
	<b>Board of Health</b>				
110	Health Director	71,175	73,760	90,652	90,652
111	Health Agent Wages	12,377	49,859	51,741	51,741
112	Secretary Wages	28,926	14,479	15,124	15,124
113	Public Health Nurse Salary	5,484	11,284	10,925	10,925
114	Expenses	6,894	6,900	6,900	6,900
	<b>Council on Aging</b>				
115	Senior Director Salary	43,654	53,234	66,302	66,302
116	Wages	73,165	78,783	102,902	102,902
117	Elder Services of Merrimack Valley	0	294	294	294
118	Expenses	19,641	19,904	19,904	19,904
	<b>Veterans Affairs</b>				
119	Veterans Benefits	21,912	52,000	52,000	52,000
120	Eastern Essex Veterans District	28,429	30,628	30,930	30,930
	<b>ADA Compliancy</b>				
121	Expenses	0	190	190	190
	<b>Subtotal</b>	<b>311,657</b>	<b>391,315</b>	<b>447,864</b>	<b>447,864</b>
	<b>Recreation/Historic</b>				
	<b>Rowley Public Library</b>				
122	Library Director Salary	66,601	69,091	87,251	87,251
123	Wages	140,788	171,958	216,162	216,162

124	Expenses	109,255	115,661	127,661	127,661
	<b>Recreation Committee</b>				
125	Field Maintenance & Expenses	37,370	50,838	50,838	50,838
	<b>Historical</b>				
126	Commission Expenses	0	332	332	332
127	Historic District Comm. Expense	0	70	70	70
	<b>Other</b>				
128	Rowley Veterans Committee	783	1,800	1,800	1,800
129	Bradstreet & Dodge Properties	6,820	8,000	8,000	8,000
	<b>Subtotal</b>	<b>361,617</b>	<b>417,750</b>	<b>492,114</b>	<b>492,114</b>
	<b>Debt</b>				
130	Landfill Capping Principal	25,000			
131	New Well Land Principal	8,000			
132	Library Principal	80,000	80,000		
133	Hunsley Hills Land Principal	50,000			
134	Bridge Repair Principal	30,000	30,000	30,000	30,000
135	Capital Equipment Principal V	35,000	35,000		
136	Capital Equipment Principal VI	10,000			
137	Capital Equipment Principal VII	40,000	40,000	40,000	40,000
138	Pine Grove Sch Feas Study Princ	10,000	10,000	15,000	15,000
139	Highway Truck Principal	30,000			
140	Fire Ladder Truck Principal	140,000			
141	PGS Renovation Principal	90,000	95,000	100,000	100,000
142	Fire & Police Stations Principal	155,000	165,000	170,000	170,000
143	PGS Renovation II	68,019	334,729	352,439	352,439
144	Fire & Police Stations Principal II	26,981	125,272	127,562	127,562
145	PGS Renov III Principal			155,000	155,000
146	Fire Pumper Truck			60,000	60,000
147	Landfill Capping Interest	500			
148	New Well Land Interest	160			
149	Library Interest	3,200	1,600		
150	Hunsley Hills Land Interest	1,000			
151	Bridge Repair Interest	6,750	5,850	4,950	4,950
152	Capital Equipment IV Interest				
153	Capital Equipment V Interest	1,444	482		
154	Capital Equipment VI Interest	250			
155	Capital Equipment VII Interest	3,848	2,708	1,568	1,568
156	PGS Feasibility Study Interest	13,431	12,932	12,307	12,307
157	Highway Truck Interest	600			
158	Fire Ladder Truck Interest	2,800			
159	Pine Grove Sch Renovation Int	107,829	103,204	98,329	98,329
160	Fire & Police Stations Interest	182,890	174,890	166,515	166,515

161	Pine Grove School Renov. II Int	817,559	542,442	530,879	530,879
162	Fire & Police Stations II Int.	297,637	205,403	195,765	195,765
163	Pine Grove Sch Renov. III Int	97,421	99,000	73,178	73,178
164	Fire Pumper Truck Interest	0	6,000	5,835	5,835
	<b>Subtotal</b>	<b>2,335,319</b>	<b>2,069,512</b>	<b>2,139,327</b>	<b>2,139,327</b>
	<b><u>Insurance &amp; Benefits</u></b>				
165	Unemployment	0	12,000	10,000	10,000
166	Blanket Insurance	244,959	302,000	302,000	302,000
167	Essex Regional Retirement	983,780	1,060,534	1,191,981	1,191,981
168	Health, Life Ins, Medi & Benefit Plan	428,556	552,497	556,497	556,497
	<b>Subtotal</b>	<b>1,657,295</b>	<b>1,927,031</b>	<b>2,060,478</b>	<b>2,060,478</b>
	<b><u>GRAND TOTAL</u></b>	<b>20,090,404</b>	<b>21,356,547</b>	<b>21,811,641</b>	<b>21,811,641</b>

**ARTICLE 5.** Water Department Budget. Move the Town vote to appropriate by transfer from the Water Department Enterprise Fund the sum of \$2,261,641 to fund the FY 2022 Water Department budget, as shown below.

Inserted by Board of Water Commissioners

**Board of Selectmen Recommends**

**Finance Committee Recommends**

*Motion by Cliff Pierce, seconded by Joe Perry, passed Voice Unanimous at 7:02pm*

<b>Water Department Budget</b>				
<b>Line</b>		<b>FY 20</b>	<b>FY 21</b>	<b>FY 22</b>
<b>Item</b>	<b>Description</b>	<b>Actual</b>	<b>Budget</b>	<b>Request</b>
	<b><u>Wages/Salaries</u></b>			
1	Water Superintendent	\$80,290	\$93,020	\$97,259
2	Water Department Wages	\$246,731	\$335,400	\$379,398
3	Overtime/Standby	\$39,437	\$51,913	\$76,556
4	Health Insurance/Medicare	\$20,547	\$72,742	\$77,813
5	Retirement Health Insurance (OPEB)	\$ 28,429	\$20,000	\$20,000
6	Unemployment	\$0	\$10,000	\$10,000
	<b>Subtotal Salaries&amp; Wages</b>	<b>\$415,434</b>	<b>\$583,075</b>	<b>\$661,026</b>
	<b><u>Expenses</u></b>			
7	Water Department Expenses/Maintenance	\$528,873	\$568,923	\$624,600
8	Engineering / Outside Services	\$7,085	\$25,000	\$20,000
9	Billing Contract Services	\$78,334	\$80,500	\$82,500
	<b>Subtotal Expenses</b>	<b>\$614,292</b>	<b>\$674,423</b>	<b>\$727,100</b>
	<b><u>Other</u></b>			
10	Capital Plan	\$0	\$0	\$0
11	Extraordinary & Unforeseen Expense	\$0	\$100,000	\$100,000
12	Engineer Return		\$0	\$0
13	Budgeted Surplus	\$0	\$3,864	\$1,685
	<b>Subtotal Other</b>	<b>\$0</b>	<b>\$103,864</b>	<b>\$101,685</b>



	<b>TOTAL</b>	<b>\$1,029,726</b>	<b>\$1,361,362</b>	<b>\$1,489,811</b>
	<b>Debt</b>			
14	Pingree Well Principal	\$42,000	\$0	\$0
15	Pingree Well Interest	\$840	\$0	\$0
16	401 Central Water Building Principal	\$10,000	\$0	\$0
17	401 Central Water Building Interest	\$200	\$0	\$0
18	Water Treatment Design Principal	\$60,000	\$60,000	\$65,000
19	Water Treatment Design Interest	\$28,306	\$26,507	\$24,707
20	Water Treatment Plant Construction Principal	\$506,054	\$517,053	\$528,290
21	Water Treatment Plant Construction Interest	\$163,561	\$153,440	\$143,099
22	SRF borrowing admin fee	\$12,267	\$11,508	\$10,734
23	Prospect Hill & Stormwater Principal		\$0	
24	Prospect Hill & Stormwater Interest		\$0	
	<b>Sub-total Debt</b>	<b>\$823,228</b>	<b>\$768,508</b>	<b>\$771,830</b>
	<b>Total Operating &amp; Debt</b>	<b>\$1,852,954</b>	<b>\$2,129,870</b>	<b>\$2,261,641</b>
25	Estimate for change in AFSCME contract		\$0	
	<b>Total Operating &amp; Debt &amp; AFSCME</b>	<b>\$1,852,954</b>	<b>\$2,129,870</b>	<b>\$2,261,641</b>
	Article 6 Overhead*	\$66,841	\$82,030	\$97,759
	<b>GRAND TOTAL EXPENSES</b>	<b>\$1,919,795</b>	<b>\$2,211,900</b>	<b>\$2,359,400</b>

**ARTICLE 6.** Move the Town vote to transfer from the Water Department Enterprise Fund to the General Fund the sum of \$97,759 for the following items and that any other monies spent by the General Government on behalf of the Water Department be reimbursed to the General Fund from the Water Department Enterprise Fund in Fiscal Year 2022.

Inserted by Board of Water Commissioners

**Board of Selectmen Recommends**

**Finance Committee Recommends**

*Motion by Cliff Pierce, seconded by Joe Perry, passed Voice Unanimous at 7:03pm*

<b>Rowley Water Department FY 22 Overhead Article</b>				
<b>LINE ITEM</b>	<b>DESCRIPTION</b>	<b>FY 20 ACTUAL</b>	<b>FY 21 BUDGET</b>	<b>FY22 REQUEST</b>
26	County Retirement	54,846	65,319	82,434
27	Life Insurance	61	168	110
28	Accounting	3,975	4,262	4,292
29	Treasurer/Collector	5,484	7,335	5,903
30	Board of Selectmen / Personnel		2,471	2,545
31	Audit	2,475	2,475	2,475
	<b>TOTAL</b>	<b>66,841</b>	<b>82,030</b>	<b>97,759</b>

<b>Rowley Water Department Revenue Statement – For Informational Purposes</b>			
	<b>FY20 Actual</b>	<b>FY21 Budget</b>	<b>FY22 Request</b>
<b>Revenues</b>			
Commitment Rate	2,347,561	2,250,000	2,400,000

Rate Discounts	-85,674	-100,000	-96,000
Rate Abatements	-10,045	-5,000	-10,000
New Customer Services	75,075	37,500	37,500
Capital Improvement fee	0	0	0
Service Charges	0	0	0
Service Charge Abatements	0	0	0
Interest & Demand	5,263	6,000	6,000
Bank Interest	2,966	3,000	1,500
Registry fee Record liens	8,479	6,000	6,000
Miscellaneous	462	0	0
Hydrant rentals	14,400	14,400	14,400
<b>Total Revenues</b>	<b>2,358,487</b>	<b>2,211,900</b>	<b>2,359,400</b>
<b>Grand Total Expense Budget</b>	<b>1,919,795</b>	<b>2,211,900</b>	<b>2,359,400</b>
<b>Excess / (shortfall)</b>	<b>438,692</b>	<b>0</b>	<b>0</b>

**ARTICLE 7.** Move the Town vote to appropriate by transfer the sum of \$1,800,000 from the Water Department Stabilization Fund for the purpose of replacing a water main on Dodge Road and to connect it to the water main on Haverhill Street.

Inserted by the Board of Water Commissioners

**Board of Selectmen Recommends**

**Finance Committee Recommends**

*Explanatory Note: Passage of this article requires two-thirds vote. This project installs 4,900 feet of new water main down the entire length of Dodge Road to the Daniels Road intersection and 1,400 feet of water main on Daniels Road. These water mains are being installed because the existing water mains are in poor condition.*

*Motion by Cliff Pierce seconded by Joe Perry, passed voice unanimous at 7:04*

**ARTICLE 8.** Move the Town vote to appropriate by transfer from the funds appropriated under the following articles:

- \$980 to be taken from the DEP Survey – Article 15 - approved at Special Town Meeting of 11/2016
- \$2,862.30 to be taken from the Pick-up Truck – Article 8 - approved at Annual Town Meeting of 4/2018
- \$30,565.82 to be taken from the Prospect Hill Valve Project – Article 17 - approved at the Special Town Meeting of 5/2019
- \$27,000 to be taken from the Exhaust Ventilation Project – Article 8 - approved at the Annual Town Meeting of 5/2019
- \$3,018.16 to be taken from the Mobile Compressor – Article 9 - approved at the Annual Town Meeting of 5/2019
- \$2,219.28 to be taken from the Utility Vehicle – Article 12 - approved at the Annual Town Meeting of 5/2019

and to transfer and appropriate \$51,355 from the Water Stabilization Fund for the purchase of a utility truck with crane.

Inserted by the Board of Water Commissioners

**Board of Selectmen Recommends**

**Finance Committee Recommends**

*Explanatory Note: Passage of this article requires two-thirds vote. The total appropriation is \$118,000.56. The current utility truck was purchased in 2000 and has extensive body rust and mechanical issues. The Water Department needs to purchase a new replacement vehicle, which will have the following features: a larger bed to haul heavier and longer pipes and valves; a built-in generator that will provide lighting for night repairs and the ability to operate electric tools; and updated operating safety protection devices.*

*Motion by Cliff Pierce, seconded by Joe Perry, passed voice unanimous at 7:05pm*

**ARTICLE 9.** Move the Town vote to appropriate by transfer the sum of \$70,000 from the Water Department Stabilization Fund to build a utility building at the Water Treatment Plant site.

Inserted by the Board of Water Commissioners

**Board of Selectmen Recommends**

**Finance Committee Recommends**

*Explanatory Note: Passage of this article requires two-thirds vote. This building will be used to house Water Department vehicles and equipment, which currently cannot be stored in the Water Treatment Plant facility. Currently, the trucks have to be parked outside at the Water Treatment Plant. The new building will not be heated in the winter or air conditioned in the summer, but it will have electricity for lighting purposes. Additionally, the extra space will provide a much-needed storage area.*

**ARTICLE 10.** Move the Town vote to appropriate by transfer the sum of \$415,420 from the Water Department Enterprise Free Cash to the Water Department Stabilization Fund.

Inserted by the Board of Water Commissioners

**Board of Selectmen Recommends**

**Finance Committee Recommends**

*Explanatory Note: Expenditures from the Water Department Stabilization Fund can only be authorized by Town Meeting in accordance with Mass. General Laws Chapter 40§5B  
Motion by Cliff Pierce, seconded by Joe Perry, passed Voice Unanimous at 7:06pm.*

ARTICLES 11 –14 are standard annual articles. These articles will be voted under one consent motion.

**ARTICLE 11.** Move the Town vote to appropriate the income from sales of electricity to private consumers or for electricity supplied to municipal buildings, municipal street lighting or for municipal power and from sales of appliances and jobbing during Fiscal Year 2022 to the Municipal Lighting Plant, the whole to be expended by the General Manager of the Municipal Lighting Plant under the direction and control of the Municipal Light Board for the expense of the Plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws, upon condition that, if said income shall exceed said expense for said fiscal year, such excess shall be transferred to the Construction Fund of said Plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board.

Inserted by the Municipal Light Board

**Finance Committee Recommends**

**ARTICLE 12.** Move the Town vote to appropriate by transfer the sum of \$4,500 from the Municipal Waterways Maintenance and Improvement Fund to an account for use by the Harbormaster in accordance with Massachusetts General Laws Chapter 40 Section 5G.

Inserted by the Harbormaster

**Finance Committee Recommends**

**ARTICLE 13.** Move the Town vote to raise and appropriate the sum of \$15,000 to be added to Article 30 of the May 6, 1996 Annual Town Meeting (Recertification Fund) for the purpose of completing the State mandated recertification of all properties within the Town of Rowley, said funds to be expended by the Board of Assessors.

Inserted by the Board of Assessors

**Finance Committee Recommends**

**ARTICLE 14.** Move the Town vote to appropriate by transfer the sum of \$59,540 from the Massachusetts Water Pollution Abatement Trust Septic Betterment Loan Program to pay the debt service on the Town's loan from the Massachusetts Water Pollution Abatement Trust.

Inserted by the Board of Health

**Finance Committee Recommends**

*Explanatory Note: The Town has received \$1,250,000 from the State of Massachusetts Water Pollution Abatement Trust Septic Loan funds for taxpayers' repair and /or upgrade of failed septic systems. This appropriation pays the debt on the Town's loan from the Massachusetts Water Pollution Abatement Trust Fund.*

*Motion by Cliff Pierce, seconded by Joe Perry, passed voice unanimous at 7:07pm*

**ARTICLE 15.** Move the Town vote, pursuant to the provisions of Massachusetts General Law Chapter 44 § 53-E1/2, to authorize the following expenditure caps for Fiscal Year 2022:

	<b>Name of Account</b>	<b>Balance Information</b>	<b>Expenditures Not to Exceed</b>
1	<b>Council on Aging</b>	Beginning balance \$418; Income \$0; Expense \$0; Ending balance on 2/28/21 \$418	\$5,000
2	<b>Board of Health</b>	Beginning balance \$43,911; Income \$6,336; Expense \$13,072; Ending balance on 2/28/21 \$37,175	\$20,000
3	<b>Parks &amp; Recreation Committee and Board of Selectmen Facilities</b>	Beginning balance \$18,288; Income \$20,170 Expense \$2,593; Ending balance on 2/28/21 \$35,865	\$30,000
4	<b>Board of Selectmen - Home Composting Bins</b>	Beginning balance \$526; Income \$0; Expense \$0; Ending balance on 2/28/21 \$526	\$2,000
5	<b>Highway Department</b>	Beginning balance \$33; Income \$0; Expense \$0; Ending balance on 2/28/21 \$33	\$12,000
6	<b>Shellfish Department</b>	Beginning balance \$18,755; Income \$740; Expense \$640; Ending balance on 2/28/21 \$18,855	\$6,000
7	<b>Zoning Board of Appeals and Board of Appeals</b>	Beginning balance \$16,112; Income \$1,000; Expense \$3,820; Ending balance on 2/28/21 \$13,292	\$4,000
8	<b>Board of Cemetery Commissioners</b>	Beginning balance \$8,386; Income \$4,060; Expense \$1,383; Ending balance on 2/28/21 \$11,062	\$20,000
9	<b>Library</b>	Beginning balance \$3,626; Income \$286; Expense \$1,275; Ending balance on 2/28/21 \$2,637	\$2,500
10	<b>Agricultural Commission</b>	Beginning balance \$3,686; Income \$0; Expense \$0; Ending balance on 2/28/21 \$3,686	\$5,000
11	<b>Harbormaster</b>	Beginning balance \$0; Income \$0; Expense \$0; Ending balance on 2/28/21 \$0	\$30,000
12	<b>Board of Selectmen &amp; Parks and Recreation Community Events</b>	Beginning balance \$5,255; Income \$0; Expense \$0; Ending balance on 2/28/21 \$5,255	\$20,000
13	<b>Records Access</b>	Beginning balance \$0; Income \$0; Expense \$0; Ending balance on 2/28/21 \$0	\$5,000

Inserted by the Council on Aging, Board of Health, Parks & Recreation Committee, Board of Selectmen, Highway Department, Shellfish Department, Zoning Board of Appeals and Board of Appeals, Board of Cemetery Commissioners, Board of Library Trustees, Agricultural Commission, Harbormaster and Records Access Officer

**Finance Committee Recommends**

*Explanatory Note: The State Revolving Fund Law, G.L. c.44 Section 53E ½ requires an annual expenditure authorization. Article 15 will be voted under one consent motion.*

*Motion by Cliff Pierce, seconded by Joe Perry, passed voice unanimous at 7:09pm*

**ARTICLE 16.** Move the Town vote to appropriate by transfer from the PEG (Public-Education-Government) Access and Cable Related Fund the sum of \$75,554 for wages and \$35,000 for expenses to

support the cable television PEG access services and programming in Fiscal Year 2022, including any associated expert and legal services.

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: This appropriation is necessary under Massachusetts General Laws Chapter 44 §53F ¾ and funds the operation of Rowley Community Media (RCM), the Town's local access cable channel. RCM records Town board and committee meetings, annual and special Town meetings, and community events. RCM airs a variety of local programs, including Triton Regional School District and Whitter Vocational Technical High School sports games, concerts and other school events, community bulletins and notices, and operates Comcast Channel 9 and Verizon Channel 26.*

*Motion by Cliff Pierce, seconded by Joe Perry, passed voice unanimous at 7:09pm*

**ARTICLE 17.** Move the Town vote to appropriate by transfer, or reserve, from the Community Preservation Fund Fiscal Year 2022 annual revenues the amounts recommended by Community Preservation Committee for committee administrative expenses, debt service, community preservation projects and other expenses, with each item to be considered a separate appropriation:

**Summary of recommendations by Category:**

Reserves:

- Creation and Support of Affordable Housing \$33,980.11
- Creation and Support of Historic Preservation \$11,694.11

Appropriations:

- Debt Service for Bradstreet Farm land acquisition \$202,600.00
- Debt Service for Dodge Reservation \$122,400.00
- Administration - 5 % - \$32,185.06

Inserted by the Community Preservation Committee

**Finance Committee Recommends**

*Explanatory Note: Rowley expects to realize an estimated \$ 643,701.11 in Community Preservation Act (CPA) funds from real estate tax receipts (\$541,624.88), 17% matching funds from the state (\$92,076.23), and interest income (\$10,000.00) in Fiscal Year 2022. The Community Preservation Act requires the Town to set aside 10% of funds collected after deducting appropriate debt service for each of the following areas: open space, historic preservation and community housing. Any unexpended administrative expenses will be returned to the general Undesignated Community Preservation fund. All funds realized above those reserved or appropriated will become general Undesignated CPA funds.*

*Motion by Cliff Pierce, seconded by Joe Perry, passed voice unanimous at 7:11pm.*

**ARTICLE 18.** Move the Town vote to adopt the provisions of Massachusetts General Laws Chapter 90, Section 17C, permitting the Board of Selectmen to establish a speed limit of 25 miles per hour on any roadway (other than a state highway) in a thickly settled or business district within the Town.

Inserted by the Board of Selectmen

**Finance Committee Recommendation Not Required**

*Explanatory Note: The Board of Selectmen has received numerous complaints from residents regarding speeding issues on Town roads. Currently, the State regulates the speed limits on Town roads. Passage of this article will give the Board of Selectmen the ability to set 25 miles per hour speed limits on Town roads.*  
*Motion by Cliff Pierce, seconded by Joe Perry, passed Voice unanimous at 7:13pm*

**ARTICLE 19.** Move the Town vote to appropriate by transfer from Free Cash the sum of \$100,000 to the Other Post-Employment Benefits Liability Trust Fund (OPEB Fund) established under G.L. c. 32B, § 20.

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: Passage of this article allows the Board of Selectmen to continue with its plan of funding the OPEB Trust Fund, which will offset the future healthcare costs of retired Town employees. The Town's*

*financial advisors and auditors recommend the Town pay into this Trust Fund each year. This appropriation excludes the Water Department and Rowley Municipal Light Plant portions of their retiree health insurance contributions; these are funded through their own budgets.*

*Motion by Cliff Pierce, seconded by Joe Perry, passed voice unanimous at 7:14pm*

**ARTICLE 20.** Move the Town vote to appropriate by transfer from Free Cash the sum of \$100,000 to the Capital Stabilization Fund.

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: Setting aside funds in the Capital Stabilization Fund each year is recommended by the Town's auditors and financial advisors.*

*Motion by Cliff Pierce, seconded by Joe Perry, passed Voice Unanimous at 7:14pm*

**ARTICLE 21.** Move the Town vote to appropriate by transfer from Free Cash the sum of \$100,000 to the Stabilization Fund.

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: Setting aside funds in the Stabilization Fund each year is recommended by the Town's auditors and financial advisors.*

*Motion by Cliff Pierce, seconded by Joe Perry, passed voice unanimous at 7:15pm*

**ARTICLE 22.** And to meet in Saint Mary's Church (rear), Route 1A, in said Rowley on Tuesday, May 11, 2021 at 12:00 NOON to act on the following:

One Selectman	three years
One Moderator	three years
One Town Clerk	three years
One Highway Surveyor	three years
One Board of Assessors Member	three years
One Planning Board Member	five years
One Municipal Light Board Member	three years
One Municipal Water Board Member	three years
One Cemetery Commissioner	three years
One Shellfish Commissioner	three years
One Constable	three years
Three Trustees for Public Library	three years
Triton Regional School District Committee	
One Newbury Member	three years
One Rowley Member	three years
One Rowley Member	two year unexpired term
One Salisbury Member	three years

### **Referendum**

Should the Board of Selectmen propose a plastic bag reduction bylaw that would regulate and limit the type of bags offered at checkout by retail establishments in town? This question is not binding.

*Motion by Cliff Pierce, seconded by Joe Perry, passed Voice unanimous at 7:15pm*

**MOTION:** Move the Town vote to adjourn the MA 3, 2021 Annual Town Meeting.

*Motion by Cliff Pierce, seconded by Joe Perry, passed voice unanimous at 7:16pm*

And you are hereby instructed to serve this warrant by posting copies thereof at Town Hall, Town Hall Annex and the Rowley Public Library and on the Town's website not less than fourteen days before the day

fixed for such meeting, as directed by the laws of the Town and to make due return of the Warrant to the Town Clerk at least two days before said meeting. Given under our hands this 12<sup>th</sup> day of April in the year two thousand twenty-one.

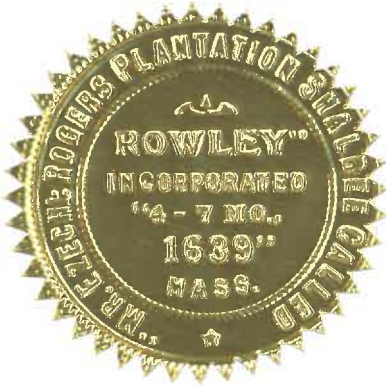
Clifford Pierce  
Joseph Perry, Vice Chairman  
Deana M. P. Ziev, Clerk  
David Petersen  
Robert Snow

I have served this Warrant by posting at Town Hall, Town Hall Annex, and the Rowley Public Library not less than fourteen days before the day fixed for such meeting and have made the return of the Warrant to the Town Clerk at least two days before the time of said meeting.

Notices posted at Town Hall, Town Hall Annex, Rowley Public Library.

Richard MacDonald, Constable of Rowley

4/20/2021



**Certification:** *I, Susan G. Hazen, duly elected and qualified Town Clerk for the Town of Rowley do hereby certify the statements above with regard to the Town of Rowley May 3, 2021 Annual Town Meeting to be true and accurate according to documents maintained by this office.*

*Susan G. Hazen, Town Clerk  
Town of Rowley  
May 11, 2021*

c:\Rowley\2021 ATM Warrant – TAM Revisions